Mississippi State Board of Examiners for Licensed Professional Counselors

Strategic Planning Meeting

Mary C. O'Keef Center Ocean Springs, Mississippi 392564

Thursday, September 7, 2023 Minutes

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order at 9:14 a.m. by Dr. Kimberly Sallis, Chair ("Chair") on Thursday, September 7, 2023. The Board meeting was held at the Mary C. O'Keefe Center, Ocean Springs, MS. A roll call of Board members was taken, and a quorum was present.

BOARD MEMBERS PRESENT

Dr. Kimberly Elam Sallis, Chair, Congressional District I

Dr. Melissa Windham, Vice-Chair, Congressional District III

Dr. Richard Strebeck, Secretary, Congressional District-at-Large

Ms. Kerri McKnatt, Congressional District II

Dr. Anthony Bullock, Congressional District IV

OTHERS PRESENT

Ms. LeeAnn Mordecai, Executive Director, LPC Board Ms. Alexis Morris, Special Assistant Attorney General Lesser Hayes, Special Assistant Attorney General Lauren Jackson

II. Strategic Planning

- A. Ms. Jackson presented information regarding sanctioning processes related to board responsibilities. The Board discussed options for implementing sanctioning guidelines and developing a rubric for Board members to use in fulfilling Rule 8.2.E.
- B. Dr. Bullock motioned, seconded by Dr. Strebeck, to implement a case presentation authorization form to comply with Rule 8.2.E. After discussion, Dr. Bullock withdrew his motion.

CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion at 10:44 a.m. made by Dr. Strebeck with a second by Dr. Windham, the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with a vote of 5-0.

In the determination session, Ms. McKnatt motioned, with a second by Dr. Bullock, that the Board had reason to go into Executive Session [Mississippi Code Annotated §25-41-7 (b & d) and Mississippi Code Annotated §73-52-1 (1 & 2)]. The motion carried with a vote of 5-0.

C. The Board reviewed and revised the Pass/Fail Jurisprudence exam.

At 11:53 a.m. Dr. Windham, seconded by Ms. McKnatt, to exit the executive session. The motion carried with a vote of 5-0. Upon returning to open session, the Board announced the aforementioned action.

- D. The Board reviewed and revised the Declaration of Practice requirements.
- E. The Board reviewed and revised the Supervision Contract requirements.
- F. The Board discussed the need for statutory changes.
- G. Dr. Windham motioned, seconded by Dr. Bullock, to revise Rule 6.2.C.2.b as follows: Continuing Education Not Pre-approved. Licensees can submit a Continuing Education Verification Request to NBCC requesting that his/her/their continuing education hours to be approved by NBCC. (Pending OLRC/SOS approval.) The motion carried with a unanimous vote of 5-0.
- H. The Board created a P-LPC application Packet for prospective applicants.

At 5:40 p.m., Dr. Sallis recessed the meeting until Friday, September 8 at 9 a.m.

Mississippi State Board of Examiners for Licensed Professional Counselors

Strategic Planning Meeting

Mary C. O'Keefe Center Ocean Springs, Mississippi 392564

> Friday, September 8, 2023 Minutes

III. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order at 9:11 a.m. by Dr. Kimberly Sallis, Chair ("Chair") on Friday, September 8, 2023. The Board meeting was held at the Mary C. O'Keefe Center, Ocean Springs, MS. A roll call of Board members was taken, and a quorum was present.

BOARD MEMBERS PRESENT

Dr. Kimberly Elam Sallis, Chair, Congressional District I

Dr. Melissa Windham, Vice-Chair, Congressional District III

Dr. Richard Strebeck, Secretary, Congressional District-at-Large

Ms. Kerri McKnatt, Congressional District II

Dr. Anthony Bullock, Congressional District IV

OTHERS PRESENT

Ms. LeeAnn Mordecai, Executive Director, LPC Board Ms. Alexis Morris, Special Assistant Attorney General Lesser Hayes, Special Assistant Attorney General

- A. The Board reviewed and approved a P-LPC application Packet for prospective applicants.
- B. The Board discussed creating a training video reviewing LPC-S requirements.
- C. The Board discussed creating a training video explaining how to create an online account and apply for a license.
- D. The Board discussed how impaired professional networks protect the public.
- E. The Board reviewed instructional videos for creating a supervision contract, creating a Declaration of Practice, applying for a P-LPC, and how to file a complaint.
- F. The Board discussed changes to the log in portal to the website.

CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion at 2:45 p.m. made by Mr. McKnatt with a second by Dr. Bullock, the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with a unanimous vote of 5-0.

In the determination session, Dr. Strebeck motioned, with a second by Ms. McKnatt, that the Board had reason to go into Executive Session [Mississippi Code Annotated §25-41-7 (b & d) and Mississippi Code Annotated §73-52-1 (1 & 2)]. The motion carried with a unanimous vote of 5-0.

Dr. Windham, seconded by Dr. Strebeck, motioned to adopt the revised Final Board Order for cause #2023-18. The motion carried with a unanimous vote of 5-0.

Dr. Strebeck, seconded by Dr. Windham, motioned to adopt the revised Final Board Order for cause #2022-28. The motion carried with a vote of 3-0-2. Dr. Bullock and Ms. McKnatt recused.

Ms. Mordecai updated the Board regarding the Customer Support Representative position. Ms. Hayes and Ms. Morris recused themselves from the discussion.

RETURN TO REGULAR SESSION

Upon motion by Dr. Strebeck, seconded by Dr. Windham, the Board resumed the regular session at 4:53 p.m. The motion carried with a unanimous vote of 5-0.

The Board announced the actions taken within the Executive Session.

IV. Financial Matters

Adjournment

Dr. Strebeck motioned, Dr. Bullock seconded, to approve travel expenses for the meeting. The motion carried with a unanimous vote of 5-0.

V.

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Dr. Sallis, Chair, adjourned the meeting at 4:56 p.m.		
Approved this thedth day of _	<u>October</u>	, 2023
/s/	/s/	
Board Chair	Board Member	

Dates for future meetings:

- October 4, 2023, Jackson MS
- November 9, 2023, Biloxi MS