Mississippi State Board of Examiners for Licensed Professional Counselors

Regularly Called Board Meeting

Woolfolk Building, 501 North West Street, Room 139 North Jackson, Mississippi 39201

Monday, June 26, 2023 Minutes

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order at 9:00 a.m. by Dr. Kimberly Sallis, Chair ("Chair") on Friday, June 26, 2023. The Board meeting was held at the Woolfolk Building, 501 North West Street, Room 139 North, Jackson, Mississippi 39201. A roll call of Board members was taken, and a quorum was present.

BOARD MEMBERS PRESENT

Dr. Kimberly Elam Sallis, Chair, Congressional District I

Dr. Melissa Windham, Vice-Chair, Congressional District III

Dr. Richard Strebeck, Secretary, Congressional District-at-Large

Dr. Lynn Etheridge, Congressional District II

Mr. Issac Boose, Congressional District IV

OTHERS PRESENT

Ms. LeeAnn Mordecai, Executive Director, LPC Board

Ms. Alexis Morris, Special Assistant Attorney General

Ms. Royce Cole, Special Assistant Attorney General, Hearing Officer

Melissa Bourdin, Court Reporter

Savanna Norfleet, LPC-S

David Elkin

Stacy Baldwin

Danielle Strickland-Housley

Dr. Leona Bishop, LPC-S

Shalayla Edwards

Raven Hayes

Ms. Leyser Hayes

Steven Stafford, LPC-S

Mr. Wade Manor, Attorney for Mr. Stafford

II. Administrative Hearing 2023-18

Show Cause Hearing – In the Matter of Cause #2023-18 – Strickland-Housley, Danielle

The Chair yielded the meeting over to the hearing officer Royce Cole, who presided over the hearing. The Board was represented by Alexis Morris and Ms. Danielle Strickland-Housley was not represented by Counsel.

CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion at 10:06 a.m. made by Dr. Windham with a second by Mr. Boose, the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with a unanimous vote of 5-0.

In the determination session, Dr. Strebeck motioned, with a second by Dr. Etheridge, that the Board had reason to go into Executive Session [Mississippi Code Annotated §25-41-7 (b & d) and Mississippi Code Annotated §73-52-1 (1 & 2)]. The motion carried with a unanimous vote of 5-0.

The Board announced this decision to the public for the aforesaid reason(s).

The Board entered Executive Session at 10:08 a.m.

Dr. Etheridge motioned, seconded by Mr. Boose, to reaffirm the Board's January 20, 2023 denial for LPC Licensure. The motion carried with a unanimous vote of 5-0.

At 10:38 a.m. Dr. Etheridge motioned, with a second by Mr. Boose, to exit the Executive Session. The motion carried with a unanimous vote of 5-0. Upon returning to open session, the Board announced the aforementioned action.

III. Administrative Hearing 2022-28

The hearing officer Royce Cole presided over the hearing. The Board was represented by Alexis Morris and Mr. Stafford was represented by Counsel, Wade Manor, Esq.

As a preliminary matter, an Agreed Order was presented to the Board. The Board considered the Agreed Order in the complaint against Mr. Steven Stafford.

CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion at 11:00 a.m. made by Dr. Strebeck with a second by Dr. Etheridge, the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with a unanimous vote of 5-0.

In the determination session, Dr. Etheridge motioned, with a second by Dr. Windham, that the Board had reason to go into Executive Session [Mississippi Code Annotated §25-41-7 (b & d) and Mississippi Code Annotated §73-52-1 (1 & 2)]. The motion carried with a unanimous vote of 5-0.

Dr. Windham motioned, seconded by Dr, Etheridge, to not accept the Agreed Order as presented to the Board. The motion carried with a unanimous vote of 5-0.

Dr. Strebeck motioned, seconded by Dr. Sallis, to revise the proposed Agreed Order

The motion carried and the vote was as follows:

Aye – Dr. Sallis Aye – Dr. Windham Aye – Dr. Strebeck

Nay – Dr. Etheridge Nay – Mr. Boose

At 1:38 p.m. Dr. Sallis motioned, seconded by Dr. Windham, to exit the Executive Session. The motion carried with a unanimous vote of 5-0.

The Board submitted the Agreed Order revisions to the attorneys, Ms. Morris and Mr. Manor. After a brief recess, Mr. Manor reported that Mr. Stafford declined the revised Agreed Order.

The matter proceeded with the Administrative Hearing with Royce Cole, Hearing Officer, presiding.

Upon the conclusion of testimonial and documentary evidence in the matter of #2022-28, the hearing concluded.

CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion at 5:00 p.m. made by Dr. Etheridge with a second by Mr. Boose, the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with a unanimous vote of 5-0.

In the determination session, Dr. Strebeck motioned, with a second by Dr. Etheridge, that the Board had reason to go into Executive Session [Mississippi Code Annotated §25-41-7 (b & d) and Mississippi Code Annotated §73-52-1 (1 & 2)]. The motion carried with a unanimous vote of 5-0.

At 5:58 p.m., the Chair called for a recess until 9:00 a.m. on Tuesday, June 27, 2023, in the Board office in the Robert E. Lee Building, Jackson, Mississippi.

Mississippi State Board of Examiners for Licensed Professional Counselors

Regularly Called Board Meeting

Robert E. Lee Building, 239 North Lamar Street, Suite 402 Jackson, Mississippi 39201

> Tuesday, June 27, 2023 Minutes

IV. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order at 9:00 a.m. by Dr. Kimberly Sallis, Chair ("Chair") on Tuesday, June 27, 2023. The Board meeting was held the Robert E. Lee Building, 239 North Lamar Street, Suite 402, Jackson, Mississippi 39201. A roll call of Board members was taken, and a quorum was present.

BOARD MEMBERS PRESENT

Dr. Kimberly Elam Sallis, Chair Congressional District I

Dr. Melissa Windham, Vice-Chair, Congressional District III

Dr. Richard Strebeck, Secretary, Congressional District-at-Large

Dr. Lynn Etheridge, Congressional District II (joined at 9:10 a.m.)

Mr. Issac Boose, Congressional District IV

OTHERS PRESENT

Ms. LeeAnn Mordecai, Executive Director, LPC Board

Ms. Alexis Morris, Special Assistant Attorney General

Ms. Royce Cole, Special Assistant Attorney General, Hearing Officer

Melissa Bourdin, Court Reporter (attended by Zoom)

Dr. Leona Bishop, LPC-S

Steven Stafford, LPC-S

Mr. Wade Manor, Attorney for Mr. Stafford

V. <u>Administrative Hearing 2022-28 (continued)</u>

The Chair reconvened Executive session at 9:00 a.m. The Board quorum consisted of Dr. Sallis, Dr. Windham, Dr. Strebeck, and Mr. Boose. Dr. Etheridge joined the meeting at 9:10 a.m.

Royce Cole, Hearing Officer, presiding.

Dr. Strebeck made the following motion, seconded by Dr. Windham, for adjudicating complaint #2022-28 for the following violations:

- American Counseling Association Code of Ethics:
 - o A.1.b Records and Documentation
 - o A.11.d Appropriate Transfer of Services
 - o B.6.a Creating and Maintaining Records

- o C.1 Knowledge and Compliance with Standards
- LPC Board's Rules and Regulations
 - Rule 3.2.J.2 Engaging in the conduct of professional counseling in a grossly negligent or incompetent manner
- 1. The Licensee shall be suspended for a minimum of twelve (12) months from the date the Board Order is signed by the Board.
- 2. Once the twelve (12) months suspension is completed, Licensee may request, in writing, that the Board issue him a Restricted Status LPC. The restricted status shall require the Licensee to practice counseling under supervision for a minimum of twelve (12) months. At the time of the request, the licensee shall submit a Request Letter, Declaration of Practice, and signed Supervision Agreement to the board.
 - a. The terms of supervision shall follow the guidelines set forth in Rule 4.3.b.
 - b. The LPC-S shall be approved by the investigator or his Board approved designee.
 - c. Once supervision is completed successfully, the LPC-S shall submit a Supervision Form B documenting the experience with recommendation regarding licensure.
- 3. Licensee must maintain his LPC-S as pursuant to the rules and regulations of the Board.
- 4. Respondent shall take 24 Continuing Education Hours (CEH) in Professional ethics, which shall include documentation and treatment planning, as approved in advanced by the Board investigator or her Board approved designee. These CEHs are in addition to the LPC renewal requirements. All CEH requirements must be NBCC approved and at least twelve (12) CEHs must be attended in person onsite. These Continuing Education Requirements are not included as part of the licensing renewal process.
- 5. The Licensee shall be assessed the cost of the Board investigation and hearing costs.
- 6. Once Licensee completes all the terms of this Board Order, he may request the Board to remove the Restrictions and return him to Active Status as an LPC-S.
- 7. Licensee has 36 months from the signing of this Board Order to complete the terms and conditions herein.
- 8. Licensee is aware that if he violates the terms of this Agreed Order or further violates the laws, rules, regulations, and code of ethics governing practice as a licensed professional counselor, the Board may take further disciplinary action against Respondent, up to and including suspension and revocation of her license.
 - Dr. Windham motioned, seconded by Dr. Sallis, to amend Dr. Strebeck's motion by changing item #1 as follows:

The Licensee shall be suspended for six (6) months from the date the Board Order is signed by the Board. The motion carried and the vote was as follows:

```
Aye – Dr. Sallis Aye – Dr. Windham Aye – Dr. Strebeck
```

Nay – Dr. Etheridge Nay – Mr. Boose

At 10:25 a.m., Dr. Etheridge motioned, seconded by Dr. Strebeck, to exit Executive Session and return to open session. The motioned passed with a unanimous vote of 5-0.

Upon returning to open session, the Board reported the findings and adjudication for complaint #2022-28. The Final Order will be attached to these minutes when it is signed by the Board Chair.

VI. Board Operations

A. May 5, 2023 Minutes

After reviewing and making corrections to the May 5, 2023 minutes, Dr. Windham motioned, Mr. Boose seconded, to approve the minutes as amended. The motioned passed with a vote of 4-0-1. Dr. Strebeck was not present for the vote.

CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion at 11:30 a.m. made by Dr. Windham with a second by Mr. Boose, the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with a unanimous vote of 5-0.

In the determination session, Dr. Strebeck motioned, with a second by Dr. Etheridge, that the Board had reason to go into Executive Session [Mississippi Code Annotated §25-41-7 (b & d) and Mississippi Code Annotated §73-52-1 (1 & 2)]. The motion carried with a unanimous vote of 5-0.

Dr. Strebeck motioned, seconded by Mr. Boose, to exit Executive Session at 11:42 a.m.

Mr. Boose motioned, Dr, Strebeck seconded, that the Executive Director receive a 3% salary increase (\$2,164.24) beginning July 1, 2023. The motion carried with a unanimous vote of 5-0.

In open session, the Board reported out the above action taken during Executive Session.

VII. Financial Matters

- A. Dr. Etheridge motioned, Dr. Windham seconded, to approve the travel for the meeting. The motion carried with a vote of 4-0-1. Dr. Strebeck was not present for the vote.
- B. Dr. Windham motioned, Mr. Boose seconded, to pay the yearly membership for the American Association of State Counseling Boards. The motion carried with a vote of 4-0-1. Dr. Strebeck was not present for the vote.
- C. The Board reviewed the proposed contract with Cornerstone Consulting, Inc. for accounting services for FY24. Dr. Windham motioned, Dr. Sallis seconded, to approve the FY24 contract for financial services with Cornerstone Consulting, Inc. The motion carried with a vote of 4-0-1. Dr. Strebeck was not present for the vote.
- D. The Board reviewed the travel reimbursement for Board members. Based on a prior Attorney General Opinion, the Board discussed that travel reimbursements are subject to the State of Mississippi employee rates.
- E. The Board reviewed the Financial Report for June 2023.
- F. The Board reviewed the FY24 Budget with no changes.

G. The Board discussed attending the NBCC Counseling Summit Regulatory Board conference in Nashville, TN on July 26-28. Dr. Strebeck motioned, seconded by Dr. Etheridge, for the Board to pay travel expenses not covered by NBCC for Board members and the Executive Director.

VIII. Old Business

- A. The Board discussed topics for the Strategic Planning meeting for September 2023. Topics include impaired professionals, complaint process, budgeting, Pass/Fail Jurisprudence Exam review, and increased communication.
- B. The Board will present at the Mississippi Counseling Association in November 2023 in Biloxi.

IX. New Business

A. Dr. Sallis announced that Governor Reeves appointed Dr. Lewis Anthony Bullock for District IV representative replacing Mr. Boose and Dr. Kerri McKnatt for District II representative replacing Dr. Etheridge.

X. Executive Session

CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion at 12:55 p.m. made by Dr. Strebeck with a second by Dr. Windham, the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with a unanimous vote of 5-0.

In the determination session, Dr. Windham motioned, with a second by Mr. Boose, that the Board had reason to go into Executive Session [Mississippi Code Annotated §25-41-7 (b & d) and Mississippi Code Annotated §73-52-1 (1 & 2)]. The motion carried with a unanimous vote of 5-0.

Board Requests

- Dr. Strebeck motioned, seconded by Mr. Boose, to accept Oliver Jolly's (LPC #950) request for Retired Status. The motion carried with a unanimous vote of 5-0.
- Dr. Strebeck motioned, seconded by Dr. Sallis, to deny Blanche Jordan's (P-LPC #211) request for an extension. The motion carried with a unanimous vote of 5-0.
- Dr. Windham motioned, seconded by Mr. Boose, to deny Pertrice Lee's (P-LPC #211) request for an extension. The motion carried with a unanimous vote of 5-0.

Complaint Updates:

Boose

• 2022-14. Mr. Boose recommended to take no action. Dr. Strebeck motioned, seconded by Dr. Windham, to take no action. The motion carried with a vote of 4-0-1. Mr. Boose abstained.

Windham

- 2023-3. Dr. Windham recommended to take no action. Dr. Strebeck motioned, seconded by Mr. Boose, to take no action. The motion carried with a vote of 4-0-1. Dr. Windham abstained.
- 2022-38. Dr. Windham recommended to take no action. Dr. Strebeck motioned, seconded by Dr. Sallis, to take no action. The motion carried with a vote of 4-0-1. Dr. Windham abstained.

Etheridge

- 2023-09. Dr. Etheridge recommended to take no action. Dr. Strebeck motioned, seconded by Dr. Windham, to take no action. The motion carried with a vote of 4-0-1. Dr. Etheridge abstained.
- 2023-11. Dr. Windham recommended to take no action. Mr. Boose motioned, seconded by Dr. Sallis, to take no action. The motion carried with a vote of 4-0-1. Dr. Etheridge abstained.

Strebeck

• 2023-4. Dr. Strebeck recommended to set for an Administrative Hearing. Dr. Windham motioned, seconded by Mr. Boose, set for an Administrative Hearing. The motion carried with a vote of 4-0-1. Dr. Strebeck abstained.

The Board reviewed applications for licensure.

RETURN TO REGULAR SESSION

Upon motion by Dr. Strebeck, seconded by Mr. Boose, the Board resumed the regular session at 4:11 p.m. The motion carried with a vote of 4-0-1. Dr. Etheridge was not present for the vote.

The Board announced the actions taken within the Executive Session. (Addendum A)

VI

	Ai. Aujournment
Dr. Sallis, Chair, adjourned the meeting a	t 4:19 p.m.
Approved this the <u>14th</u> day of _	<u>July</u> , 2023
/s/	/s/
Board Chair	Board Member

Dates for future meetings:

- August 17 & 18, 2023
- September 7-8, 2023 Strategic Planning in Ocean Springs

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS APPLICATION REVIEW - EXECUTIVE SESSION

June 26-27, 2023

P-LPC Apps	BOARD DECISION	ABSTENTION	YAYS	NAYS
Armstrong, Craft Shunta	CONTINGENT		5	0
Barber, Robert Chase	P-LPC		5	0
Brookfield, Kennedy Blaire	CONTINGENT		5	0
Goff, Olivia Ross	P-LPC		5	0
Hampton-Williams, Sherita Danielle	CONTINGENT		5	0
Hopson, Gloria Jean	CONTINGENT		5	0
Hunt, Victoria Lynn McDonald	P-LPC		5	0
Johnson, Ashlee Ann	P-LPC		5	0
Johnson, Jessie	CONT'D REVIEW		5	0
Johnson, Quenae Lanae	P-LPC	Strebeck	4	0
Kibler, Phyllis Morris	P-LPC		5	0
Marshall, Sadie Kate	P-LPC		5	0
Owens, Carla W	P-LPC		5	0
Palmer, Judy Leigh	P-LPC		5	0
Ray, Courtney J	P-LPC		5	0
Sanders, Jennifer Diggins	CONT'D REVIEW		5	0
Slay, Tyler M	P-LPC		5	0
Stapleton, Staci Nicole	DENIAL		5	0
Stokes, Andrew LaWayne	CONT'D REVIEW		5	0
Tarrio, Natasha Evette	CONT'D REVIEW		5	0
Waller, Madison E	P-LPC		5	0
Washington, Cherieda A	P-LPC		5	0
Washington, Serita R	P-LPC		5	0
Yarbrough, Samantha Scott Brady	CONTINGENT		5	0

P-LPC to Licensure Apps	BOARD DECISION	ABSTENTION	YAYS	NAYS
Atique, Andleeb Rizwan	LICENSURE		5	0
Clayton, Ricky Lee	CONTINGENT		5	0
Killen, Silje Aadnesen	LICENSURE		5	0
Ruder, Michelle T.	LICENSURE		5	0
White, Lywanda Roticia	LICENSURE		5	0
Wielgosz, Stephanie Elizabeth	LICENSURE		5	0
Glass, Bethany Leigh	LICENSURE		5	0
Henderson, Julia Mae	LICENSURE		5	0

New Apps for LPC-S	BOARD DECISION	ABSTENTION	YAYS	NAYS
Bruce, Mary M.	LICENSURE		5	0
Cater, Cori A.	LICENSURE		5	0
Dutoit, Jaimie Lee	LICENSURE		5	0
Ketchum, Mary Elizabeth	LICENSURE		5	0
Moss, Ashley Nicole	LICENSURE		5	0
Norris, Timothy A.	CONTINGENT		5	0

New Apps for LPC or Candidate	BOARD DECISION	ABSTENTION	YAYS	NAYS
Hensley, Kendyl Diane	CONTINGENT		5	0

New Apps for Comity	BOARD DECISION	ABSTENTION	YAYS	NAYS
Denard, Tenikka Sanders	LICENSURE		5	0
France, Tiffany Noel	LICENSURE		5	0
Frazier, Gerianna Kneeland	LICENSURE		5	0
Monroe-Bostic, Shameika	LICENSURE		5	0
Murray, Karen Lynn	LICENSURE		5	0
Sherrard, Linda Carole	CONT'D REVIEW		5	0

CR Apps for P-LPC	BOARD DECISION	ABSTENTION	YAYS	NAYS
Crawford, Candi S.	P-LPC		5	0
Gray, Cozy Mae	P-LPC		5	0
Henderson, Jodie Marie	DENIAL		5	0
Kakales, Mary Elizabeth	P-LPC		5	0
Savell, Lorri Ellen	P-LPC		5	0
Strong, Kourtni K'Sara	CONTINGENT		5	0
Waters, Maceia L	P-LPC		5	0
Wright, Dawn Bernadette	CONT'D REVIEW		5	0

CR Apps for P-LPC to LPC	BOARD DECISION	ABSTENTION	YAYS	NAYS
Baker, Tamila Rodgers	LICENSURE		5	0

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS License Report to Board - May 5, 2023

Licensed Since Last Meeting – May 5, 2023	Issue Date	Lic Number
Wendy Sue Ahearn	5/22/2023	2983
Erica R. Allen	5/31/2023	2990
Letisha Renae Belk	5/22/2023	2973
Hannah Ruth Billiard	5/22/2023	2976
Danielle Marie Booth	5/22/2023	2971
Anna Marie Boyd	5/22/2023	2984
Gerald B. Brown	5/12/2023	2967
Abigail Yocasta Casey	5/18/2023	2970
Lakeisha White Davis	5/22/2023	2972
Joshua Nolan Evans	6/9/2023	2995
Chancey Torel Fort	6/9/2023	2996
Mary Ashton Fowler	5/22/2023	2975
Shannon Sullivan Gautier	5/12/2023	2966
Anna Nicole Grider	5/22/2023	2978
Lindsey Cagle Hightower	5/31/2023	2993
Ashley Quick Horn	5/22/2023	2979
Peggy Ann Jelks	5/22/2023	2986
Tanaucha Terrelle Lewis	5/31/2023	2992
Mary Allen McBride	5/22/2023	2985
Melissa Kristine McClain	5/22/2023	2977
Calyssa Nicole Middleton	5/23/2023	2989
Andrea Marie Mitchell	5/22/2023	2988
April Nicole Mitchell	5/22/2023	2974
Jeremy Ray Molck	6/1/2023	2994
Adole Natasha Muruako	5/22/2023	2982
Jeffery Scott Noles	5/22/2023	2981
Kaitlyn Elyse Norton	5/22/2023	2980
Kristin Layne Odom	5/22/2023	2987
Kimberly Sharda Randolph	5/17/2023	2968
Deshel Stringfellow Valley	5/31/2023	2991
Tenelle Elaine Walker	5/12/2023	2965
Brandy Bledsoe West	5/15/2023	2969
Robin Bernice Anderson	5/22/2023	P-0934
Tonya Marie Andrews	5/22/2023	P-0935
Cody Aaron Beatus	5/25/2023	P-0937
Nathan Kantrell Carroll	5/5/2023	P-0923
Monte Dunn Ellis	5/5/2023	P-0922
Rosalind Symone Ellis	5/5/2023	P-0924

Morgan Jessica Fondren	6/1/2023	P-0938
Brianna Marie Glenn	6/1/2023	P-0939
Jordan Deanna Jackson	5/22/2023	P-0932
Shameen Deon Jennings	5/16/2023	P-0929
Tyler Brooke Jordan	5/5/2023	P-0925
John Curtis Kelly	5/5/2023	P-0926
Lasaundra Cherelle King	5/24/2023	P-0936
Brandus Lea Magee	5/30/2023	P-0944
Cynthia Jacquelyn McPherson-Richardson	5/22/2023	P-0942
Elise Marie Moore	5/5/2023	P-0927
Lynley Cole Park	5/5/2023	P-0928
Marquita R. Shaver	6/1/2023	P-0940
Kaitlyn Grace Smith	5/17/2023	P-0930
Zaducka T. Thomas	6/9/2023	P-0941
Yasmine Daylia Turner	5/22/2023	P-0933
Carmin Faye Young	5/15/2023	P-0931
Rachel Carol Allen	5/5/2023	LPCS #516
Lindsay Avent Jay	5/5/2023	LPCS #517
Natalie Wolfe Lassiter	5/22/2023	LPCS #524
Cheryl L. Morris	5/5/2023	LPCS #518
Meaghan L. Rice	5/5/2023	LPCS #519
Brittany Spence Sapp	5/5/2023	LPCS #520
John C. Webb	5/5/2023	LPCS #521
Karla L. Weir	5/5/2023	LPCS #522
Vickie Raina White	5/5/2023	LPCS #523