

MINUTES

Mississippi State Board of Examiners for Licensed Professional Counselors
Regular Board Meeting
Suite 402; Robert E. Lee Building
239 North Lamar Street; Jackson, Mississippi
July 16, 2015

Board Members Present:

Dr. Walter Frazier, Chair
Dr. Juawice McCormick, Vice-Chair
Dr. Susan Carmichael, Secretary/Treasurer
Dr. Glenn Waller
Dr. Diane Williams

Others Present:

LeeAnn Mordecai, Executive Director
Jeff Jernigan, Attorney General's office
Alice Gorman, Cornerstone Consulting, Inc.

Board Members Absent:

I. Call to Order

The Regular Board Meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board"), held in the Board office at Suite 402 of the Robert E. Lee Building located at 239 North Lamar Street in Jackson, Mississippi, was called to order at 9:32 a.m. by Dr. Walter Fraizier, Chair ("Chair") on July 16, 2015. A roll call of members was taken and a quorum was present.

II. Board Operations

A. Financial Matters

1. Financial Report

The Board reviewed the projected budget and current balance as presented by Ms. Gorman. Discussion was held around expenditures already approved and those expected. Additions were made and it will be presented again tomorrow and tabled at this time.

2. Outstanding Invoices for Payment

The AG's bill for January – March, 1st quarter, was reviewed, and it was reported that it was previously approved for payment by Frazier.

3. AASCB

AASCB conference fees were presented. The issue was tabled until the next meeting.

4. Requests to Refund/Waive Re-Application Fees

Requests to waive re-application fees due to late receipt of renewals were reviewed and discussed. Upon motion by Carmichael, seconded by Waller, and the Board unanimously agreed to deny the request to grant a refund of the re-application (late fee) to M. Walsh and R. Sheridan. Upon motion by McCormick, seconded by Frazier, the Board unanimously agreed to deny the request to waive the re-application fee for L. Harris.

5. Attorney General's Office Contract

Upon motion by McCormick, seconded by Waller, the Board unanimously agreed to accept and approve the Attorney General contract for services and to authorize the Board Chair to sign the new contract.

6. Legal Services Performance Survey

The rating of legal services provided by Jeff Jernigan, the Board's attorney of the Attorney General's Office, was discussed. Upon motion by Waller, seconded by Williams, the Board unanimously agreed to rate services as "excellent" and for McCormick to draft a letter and Frazier to approve the letter to the AG's office to supplement the rating form.

III. Old Business

A. Rules and Regulations

1. Education Requirement

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to delete Rule 4.2.C. in an emergency temporary rule and propose action on rules as well as final action on rules due to conflicting information within the rules and the need of clarification.

IV. New Business

A. ASCB List Serv Question about protection of public regarding internet counseling from out of state counselors

AASCB List Serv was discussed as well as a related email request. LeeAnn will respond.

B. Portability Project of 20/20: A Vision for the Future of Counseling

There was no update on the Portability Project of 20/20.

C. ACA & MLPCA request for MS LPC List

ACA and MLPCA's request for an LPC list was discussed to determine if the Board is allowed to release this information. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed that for those licensees that have given permission for their contact information to be public, information could be disclosed to ACA, MCA, MLPCA, given those organizations agree not to make the information available to any third parties for other use. Mordecai will draft the response.

D. Request to Accept Non-Pre-Approved CEH (NASW)

A request to accept non-pre-approved CEH's was discussed. Upon motion by McCormick, seconded by Williams, the Board unanimously agreed to deny the request and other requests to accept NASW hours to meet CEH requirements for LPC renewal.

E. Educational Requirements Verification – Grand Canyon University (GCU)

Education requirements verifications request from GCU was discussed. Reluctance to pre-approve rather than review on a case-by-case basis was expressed.

F. LPC-S Renewal Certificates

LPC-S renewal certificate requests was discussed and determined not to issue separate LPC-S renewal cards but to include the LPC-S designation on the card.

G. Yellow pages complaint considered. The Board took no action.

H. MCA pre-conference was discussed. The Board took no action.

I. Clarification of an LPC with distinction was discussed. The Board took no action.

V. Executive Session

Upon motion by Waller, the meeting was closed at 10:57 a.m. for a determination of the necessity for an Executive Session. The Board made a determination that an Executive Session was needed for the purpose of discussing issues pertaining to matters of potential litigation. The Board exited closed session, upon motion by Waller, seconded by McCormick, and unanimously carried. A motion was made by Waller, seconded by McCormick, and unanimously passed to go into Executive Session at 10:59 a.m. due to issues pertaining to matters of potential litigation.

The business of the Executive Session was suspended until the after the conclusion of the Special Called meeting upon motion by Waller, seconded by Williams, and unanimously approved. The Board agreed to exit Executive Session, and return to open session at 12:20 p.m.

The Chair called a recess of the Regular Board meeting at 12:20 p.m. to resume immediately following the conclusion of the 1:30 p.m. Special Called meeting for purpose of administrative hearing.

VI. Call to Order

The Regular Board Meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”), held in the Board office at Suite 402 of the Robert E. Lee Building located at 239 North Lamar Street in Jackson, Mississippi, was reconvened and called to order at 4:00 p.m. by Dr. Walter Frazier, Chair (“Chair”) on July 16, 2015. A roll call of members was taken and a quorum was present. All Board members were in attendance as well as Jeff Jernigan and LeeAnn Mordecai.

VII. Executive Session

Dr. Frazier motioned to resume the suspended Executive Session due to issues pertaining to matters of potential litigation and application review.

IV. Next meeting

Special Called Board Meeting

Friday, July 17, 2015, 9:00 a.m.

Robert E. Lee Building, 239 N Lamar St.; Suite 402, 4th Floor, Jackson, MS

VIII. Adjournment

Upon motion by Waller, seconded by Carmichael, the Board unanimously agreed to adjourn the meeting at 5:00 p.m.

Approved this the 17th day of September, 2015.

/s/

Chair

/s/

Board Members