

MINUTES

Mississippi State Board of Examiners for Licensed Professional Counselors
Regular Board Meeting
Suite 402; Robert E. Lee Building
239 North Lamar Street; Jackson, Mississippi
August 27, 2015

Board Members Present:

Dr. Walter Frazier, Chair
Dr. Juawice McCormick, Vice-Chair
Dr. Susan Carmichael, Secretary/Treasurer
Dr. Glenn Waller
Dr. Diane Williams

Others Present:

LeeAnn Mordecai, Executive Director
Jeff Jernigan, Attorney General's office
Dr. Morgan Bryant, MLPCA Liaison

Board Members Absent:

I. Call to Order

The Regular Board Meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board"), held in the Board office at Suite 402 of the Robert E. Lee Building located at 239 North Lamar Street in Jackson, Mississippi, was called to order at 9:38 a.m. by Dr. Walter Fraizier, Chair ("Chair") on August 27, 2015. A roll call of members was taken and a quorum was present.

II. Board Operations

A. Minutes Approval

Minutes for the May and June Board meetings were reviewed. Upon motion by McCormick, seconded by Waller, the Board unanimously agreed to accept the May 21-22, 2015, Regular Board Meeting minutes as amended. Upon motion by Waller, seconded by Williams, the Board unanimously agreed to accept the June 18-19, 2015, Special Called Board meeting minutes and the June 19, 2015, Regular Board Meeting minutes as written.

B. Financial Matters

1. Financial Report

Alice Gorman with Cornerstone Consulting, Inc. was unable to provide up to date budget information but relayed that the budget was currently in good standing.

2. AASCB

AASCB membership and conference registration fees were presented and considered. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to pay the membership fee of \$800 to AASCB for FY 2015-2016 but to postpone further decisions as related to the conference.

3. Travel Vouchers

Upon motion by Williams, seconded by McCormick, the Board unanimously agreed to approve travel vouchers in the amount of \$562.51.

III. New Business

A. October Board Meeting Date

The October meeting date was rescheduled to October 22, 2015.

B. Rules and Regulations Clarifications

1. Rule 4.2.

Upon motion by Carmichael, seconded by Waller, the Board unanimously agreed to submit Emergency Rule and a Proposed Action Rule to revise Rule 4.2. "Education Requirements" for clarification by moving the paragraph beginning with "Effective 2017" under section "4.2.A." and to change the statement in 4.2.B.12. by deleting the language beginning with "NOTE" and through the end of the paragraph.

2. Rule 4.3.A.(2)

No other motions were made but additional clarifications were presented.

3. Rule 4.3.B.

No other motions were made but additional clarifications were presented.

4. Rule 4.6.

No other motions were made but additional clarifications were presented.

C. AASCB 5-Year Plan for Portability

AASCB portability plan was reviewed and tabled.

D. LPC-Supervisor Performance Evaluations and Training

LPC-Supervisor performance evaluations were discussed for both the supervisor and supervisee. Mordecai to discuss options of online reporting with the website developer. McCormick to review other States' evaluations.

E. Board Appointments

The Board attorney was asked to seek option from the Attorney General regarding Board appointments and to render results by November MCA meeting.

The Chair called for a Break for lunch at 11:42 a.m.

The Chair reconvened the Board meeting at 12:20 p.m.

IV. Executive Session

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to close the meeting for a determination of the necessity for an Executive Session. While in closed session, a motion was made by McCormick, seconded by Waller, and unanimously passed to go into Executive Session at 12:22 p.m. due to issues pertaining to license applications and to discuss matters of potential litigation.

Williams exited the Board meeting at 4:00 p.m.

Upon conclusion of the business of the Executive Session, motion by Carmichael, seconded by Waller, and unanimously passed, the Board agreed to exit Executive Session and return to open session at 4:15 p.m.

Upon return to open session, the following was announced as action taken while in Executive Session.

Completed certificates were signed by Board members and LPC and LPC-S Applications were reviewed. Upon motion by Carmichael, seconded by Waller, the Board unanimously agreed to approve decisions made during Application Review (see the following chart for additional details). Abstentions noted.

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS

APPLICATION REVIEW

Thursday, August 27, 2015

Board Request	BOARD DECISION	ABSTENTION	YAYS	NAYS
Lindsey, Stephanie D.	Must Reapply		4	0
Gosa, Christopher 2015-13	October 22 Hearing - 9:00			
Carter, Lorenzo 2015-14	November 19 Hearing -1:30			
Muffuletto, Naomi Fortune 2015-15	November 19 Hearing -2:30			

CR Apps for LPC-Supervisor	BOARD DECISION	ABSTENTION	YAYS	NAYS
Frelix, Brenda F.	Continued Review	Frazier	3	0

New Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Sapp, Brittany S.	Denied		4	0
Morgan Ely, Nicole Elizabeth	Approved		4	0
Decker, Kassandra Lynn	Approved		4	0
Rice, Meaghan L.	Approved		4	0
Kerwin, Alexandria	Continued Review		4	0
Ozbirn, Karen Sue	Approved		4	0
Andrus, Steven Brent	Approved		4	0
Cherep, Carrie Ann	Continued Review		4	0

New Apps for LPC-Supervisor	BOARD DECISION	ABSTENTION	YAYS	NAYS
Meyers, William P.	Approved		4	0
Falcon, Phyllis G.	Continued Review		4	0
Pannel, Mary Bess Woodard	Continued Review	McCormick	3	0
Tubbs, Sommer A.	Continued Review		4	0
Harvey, Janell Wilson	Approved		4	0
Riddle, Kris Allen	Approved		4	0
Anderson, Dorothy	Approved		4	0

New Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Shackleford, Jeanne Y.	Approved		4	0
Galeas, Brittany Cooper	Approved		4	0
Dugger, Suzanne M.	Approved		4	0
Walker, Candis Gable	Approved		4	0
Gilstrap, Denise A.	Approved		4	0
Jackson, Ruby Jewel	Denied		4	0
Smith, Ashley Whitney	Approved		4	0

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
License Report to Board - August 27, 2015**

Licensed Since Last Meeting -July 17, 2015	Issue Date	Lic Number
Kimberly Amanda Burden	8/21/2015	2028
Jennifer L. Carpenter	8/17/2015	2027
Latasha Reshaye Cowan	8/24/2015	2029

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
Executive Session - August 27, 2015**

COMPLAINTS	BOARD DECISION	Investigating Board Member
2013-06	Set Hearing - Oct. 22 @ 9:30	J. McCormick
2014-05	Agreed Order signed	J. McCormick
2014-11 Hearing July 16, 2015	July 16, 2015 Hearing	Board
2014-12	Set Hearing -Oct. 22 @ 1:30	W. Frazier
2015-05	No Action	D. Williams
2015-09	Pending	S. Carmichael
2015-10	Pending	S. Carmichael
2015-11.1 & 2015-11.2	Pending	G. Waller
2015-13	Set Hearing - Oct. 22 @ 9:00	G. Waller
2015-14	Set Hearing - Nov. 19 @ 1:30	G. Waller
2015-15	Set Hearing - Nov. 19 @ 2:30	S. Carmichael

V. Next meeting

Regularly Scheduled Board Meeting

Thursday, September 17, 2015, 9:00 a.m.

239 N Lamar Street; Suite 402, Robert E. Lee Building, Jackson, Mississippi

V. Adjournment

Upon motion by Carmichael, seconded by Waller, the Board unanimously agreed to adjourn the meeting at 4:18 p.m.

Approved this the 22nd day of October, 2015.

/s/

Chair

/s/

Board Member