

MINUTES

**Mississippi State Board of Examiners for Licensed Professional Counselors
Robert E. Lee Building
239 North Lamar Street, Suite 402
Jackson, MS 39201**

**Regular Board Meeting
Thursday, May 16, 2019**

Board Members Present

Dr. Richard Strebeck, Chair, Congressional District-At-Large
Dr. Kimberly Elam Sallis, Congressional District I
Dr. Lynn Etheridge, Congressional District II
Steven Rollins Stafford, Congressional District III (arrived at 9:15 a.m.)
Victoria Williams, Congressional District IV

Others Present

Wm. Jeffrey Jernigan, Board Attorney, Special Assistant Attorney General
LeeAnn Mordecai, Board Executive Director
G. Allen Bonner II (8:52 a.m. – 11:45 a.m.)
Dr. Richard Sheridan (8:55 a.m. – 12:00 p.m.)
Dr. Carol B. Jones (9:01 a.m. – 12:00 p.m.)
Dr. Lisa H. Cummings (9:00 a.m. – 12:00 p.m.)
Jennifer Norby (9:00 a.m. – 12:00 p.m.)
Courtney DeFlanders (9:01 a.m. – 12:00 p.m.)
Sonya M. Sumrall (9:30 a.m. – 1:15 p.m.)
Susan Gelpi (11:00 a.m. – 12:00 p.m.)

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”) was called to order at 9:02 a.m. by Dr. Richard Strebeck, Chair (“Chair”) on Thursday, May 16, 2019. The meeting was held in the Student Conference Center, William Carey University, Hattiesburg, Mississippi 39401. A roll call of Board members was taken and a quorum was present.

II. Board Operations

A. Minutes Approval

It was motioned by Williams, seconded by Sallis, and unanimously agreed that minutes of the Monday, April 8, 2019, Regular Board meeting be approved as amended. 4-0

B. Teleconference Meeting

The Board scheduled a teleconference meeting for June 26, 2019, at 11:00 a.m. The purpose of the telecom meeting is for application review only. Ms. Mordecai will send login information to the Board members.

III. Financial Matters

A. Travel Vouchers

It was motioned by Strebeck, seconded by Sallis, and unanimously agreed to accept and pay travel expenses as requested for the month of May. 4-0

B. Financial Report

The Board reviewed the Financial Report.

The Board will pay ProsonITech the remainder of the LMS Module contract and the other half of the new public site design, when complete, from the current FY Budget.

The Cornerstone Invoice #4895 was reviewed by the Board as a routine expense.

C. FY21 Budget Request

It was motioned by Williams, seconded by Sallis, and unanimously agreed, to request an Administrative Assistant VII – full time into the FY21 Budget. (5-0)

IV. Old Business

A. Review of Emergency Rules and Regulations – OLRC Update

The following were requested changes by the OLRC

- Change the word “limitations” to “competencies” in the Declaration of Practice
- Correct the CE hours for PLPC to align with the LPC requirements at 12 per year
- Correct the annual fee/renew biennially
- All licenses will be renewed biennially on or before June 30 of the applicable year as pursuant to the Statutes

The Chair recommended Board members should review Statutes for any and all necessary changes and submit proposed changes/corrections to MCA.

The Board will review and make necessary changes at the scheduled Regular Board Meeting in August 2019.

B. New Website

- It was suggested to add the Rules and Regulations to the top of the website
- It was suggested to add References to the bottom of the front page
- It was suggested to look at pictures for the front page and photos for icons

C. Recording hours for P-LPC

It was motioned by Etheridge, seconded by Williams, and unanimously agreed, to require the P-LPC to upload unofficial NCE scores and have the LPC-S concur the scores as part of the application process. If the official NCE scores are not passing scores, all supervision hours accrued during this time will be void. 5-0

An updated P-LPC / LPC-S Application Checklist will be developed.

D. MLPCA

May 17, 2019 at Southern Oaks in Hattiesburg

- Nuts and Bolts of Supervision
 - 8:30 a.m.
 - Sallis and Strebeck
- Advanced Supervision
 - 2:30 p.m.
 - Etheridge

E. Jurisprudence Exam Question Review

The Board reviewed the final questions for the Jurisprudence Examination for the LPC and for the LPC-S.

F. 2019-29 Harris, Lorita (#1159) Update on Agreed Order

The Board reviewed updates on status per Agreed Order for the month of April 2019.

G. 2018-36 Hogue, Jennifer (#2171) Update

It was motioned by Etheridge, seconded by Stafford, and agreed to accept only 6 CEH in Extended Boundaries and to exclude all other presented CEH based on the Investigator's recommendation. 4-0-1 with Strebeck abstaining.

V. New Business

A. MLPC-A – LPC-S Training

It was motioned by Strebeck, seconded by Stafford, and unanimously agreed, to accept the 30-hour training for LPC-S applicants accrued prior to 04.04.2019 for the LPC-S credential. 5-0

B. AASCB / NBCC State Licensure Boards Meeting August 7-9, 2019

It was motioned by Strebeck, seconded by Etheridge, and unanimously agreed for the Board to pay for a 4th attendee to the conference. 5-0.

Board members attending include Etheridge, Sallis, Strebeck, Williams. Mordecai will also be attending the meeting. The meeting will be held in Washington DC.

C. Equine Therapy as Qualifying Degree

The Board concluded that Animal Physiology/Equine Therapy degree is not appropriate as a qualifying degree for LPC.

D. Attorney update on SB 2721 and SB 2452

2721

Fresh Start Act – The Statute covers the Fresh Start Act with regard to past criminal record of applicants

2453

For military spouses, SB2453 requires the board to make decisions within 4 months if military orders are for 36 months or longer.

E. NBCC 2018 Annual Report by University

The Board reviewed and discussed the culmination report regarding pass rates of applicants per University in the state of MS. Overall pass rate in MS is 55%.

F. Supervisee Submission of Logged Hours after Submission of Form B Prior to Testing Approval

It was motioned by Stafford, seconded by Etheridge, and unanimously agreed that upon completion of supervision for P-LPC licensure, the P-LPC Candidate must meet with the LPC-S at minimum of once per month, with documentation maintained by the LPC-S, documented at the time of the LPC-S renewal via the Supervisee Update report. 5-0

G. “No Action” Complaint Decision

It was motioned by Stafford, seconded by Williams, and unanimously agreed, that in accordance with the Department of Archives and History schedule 5817, that “No Action” decisions will remain on file and on the profile for 5 years. 5-0

It was motioned by Strebeck, seconded by Williams, and unanimously agreed to recess for lunch. 5-0. The Board recessed for lunch at 11:53 a.m.

The Board reconvened at 12:45 p.m. with Strebeck calling the meeting to order.

VI. Review of Licensure Applications – Executive Session

It was motioned by Etheridge, seconded by Stafford, and unanimously agreed that the Board consider a motion to close the regular meeting to determine the necessity of an Executive Session. The Board determined that an Executive Session was needed to sign completed certificates of licenses and to review BQS / LPC / Candidacy / Comity / Continued Review applications, and to discuss Board requests. 5-0

It was motioned by Strebeck, seconded by Stafford, and unanimously agreed that the Board exit the regular session and enter Executive Session. The Board entered Executive Session at 12:54 p.m. 5-0

Upon return to open session, the following was announced as actions taken while in Executive Session:

- A. Signed Completed Certificates of License
- B. Considered Board Requests
- C. Reviewed Board Complaints/Denied Applications
- D. Reviewed Licensure Applications (P-LPC, LPC, LPC-S, Candidacy, Comity, Continued Review)
- E. See attached Addendum

VII. Complaints / Denied Applications / Board Requests – Executive Session

Board Requests

Boudreaux, Charles

It was motioned by Etheridge, seconded by Stafford, and unanimously agreed to accept request to retire license. 5-0

Wooten

It was motioned by Strebeck, seconded by Stafford, and unanimously agreed to accept request to retire license. 5-0

Sumrall

It was motioned by Stafford, seconded by Williams, and unanimously agreed to deny request for waiver of FBI fingerprint check due to low quality and to request Sumrall to attempt fingerprint check using ink. 5-0

Barr

It was motioned by Williams, seconded by Etheridge, and unanimously agreed to grant request to take NCMHCE for the fourth time. 5-0

Boyd

It was motioned by Strebeck, seconded by Williams, and unanimously agreed to deny request to reinstate 2015 expired license. 5-0

Cagle-Holtcamp

It was motioned by Strebeck, seconded by Williams, and unanimously agreed to respond to Cagle-Holtcamp that an Equine Therapy Degree is not a qualifying degree for LPC licensure and to reference the Rules and Regulations for qualifying degrees. 5-0

DeLoach

It was motioned by Strebeck, seconded by Etheridge, and unanimously agreed to accept request for formal hearing regarding denied application. 5-0. The formal hearing will be scheduled for October 2019 meeting.

Johansen

It was motioned by Stafford, seconded by Williams, and unanimously agreed to grant request to take NCMHCE for the fourth time. 5-0

McGee

It was motioned by Strebeck, seconded by Sallis, and unanimously agreed to accept request for formal hearing regarding denied application. 5-0. The formal hearing will be scheduled for October 2019 meeting.

Sewell

It was motioned by Strebeck, seconded by Williams, and unanimously agreed to deny request for additional time to take classes as applicant was not part of the Transitional Cohort as the Board cannot review incomplete applications and supervised hours are not valid. 5-0.

Wicht

It was motioned by Sallis, seconded by Williams, and unanimously agreed to deny request for LPC-S status as the requirement of 5 years' experience post licensure with regard to current license has not been met. 5-0.

Complaints

See attached MS Board of Examiners for Licensed Professional Counselors Complaint Review Report for additional decisions.

VIII. Informal Hearings for Denied Applications

Informal Hearing #1-Gray

It was motioned by Stafford, seconded by Etheridge, and unanimously agreed to change application from denied status to approved P-LPC status. 5-0.

Informal Hearing #2-Hamilton

It was motioned by Strebeck, seconded by Etheridge, and unanimously agreed to send applicant a letter indicating she has 60 days to submit a passing NCE score in order to count supervised hours from July 2018 to current. Application will remain under continued review and supervision logs will remain closed. 5-0

The motion was made by Strebeck, seconded by Sallis, and unanimously agreed to continue the meeting on Friday, May 17, 2019. The meeting was closed at 4:31 p.m.

VI. Next Meeting

Special Meeting of the Board

Wednesday, June 26, 2019, 11:00 a.m.
Teleconference for review of applications

Regular Meeting of the Board

Friday, August 23, 2019, 9:00 a.m.
Robert E. Lee Building
239 North Lamar Street, Suite 402
Jackson, MS 38901

Approved this the 26th day of June, 2019.

/s/

/s/

Board Chair

Board Member

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Dr. Richard Strebeck, Chair, Congressional District-At-Large
Dr. Kimberly Elam Sallis, Congressional District I
Dr. Lynn Etheridge, Congressional District II (arrived 8:50 a.m.)
Steven Rollins Stafford, Congressional District III

Board Members Absent

Victoria Williams, Congressional District IV

Others Present

Wm. Jeffrey Jernigan, Board Attorney, Special Assistant Attorney General
LeeAnn Mordecai, Board Executive Director

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order at 8:30 a.m. by Dr. Richard Strebeck, Chair ("Chair") on Friday, May 17, 2019. The meeting was held in at Southern Oaks Convention Center, Hattiesburg, Mississippi 39531. The purpose of this meeting was to conduct two presentations for the Mississippi Licensed Professional Counseling Association. The Nuts and Bolts of Supervision presentation began at 8:30 a.m. with Dr. Strebeck and Dr. Sallis. The Advanced Supervision presentation began at 3:00 p.m. with Dr. Etheridge.

II. Board Operations / Presentation

A. Board Presentation

The Board presented at the Annual Mississippi Licensed Professional Counselors Association meeting regarding the basics of supervision the use of the website. At the conclusion of the presentation, the floor was opened to questions from the attendees. The presentation session ended at 10:00 a.m.

III. Executive Session

At the conclusion of this presentation, the Board discussed the need to continue the Executive Session meeting from the day prior to review. It was motioned by Stafford, seconded by Etheridge, and unanimously agreed the Board enter Executive Session to continue the previous meeting. Strebeck conducted a roll call of the Board Members and a quorum was present. Board Members present included: Strebeck, Etheridge, Sallis, Stafford. Board Members absent included: Williams. Others present included: Executive Director Mordecai. The Board entered Executive Session at 10:01 a.m. for the purpose of reviewing BQS / LPC / Candidacy / Comity / Continued Review applications.

IV. Review of Applications / Board Requests / Complaints

Hamilton

It was motioned by Stafford, seconded by Strebeck, and unanimously agreed to review and reconsider the Board's May 16, 2019, decision regarding Hamilton's request. 4-0.

Upon further discussion and review, it was motioned by Strebeck, seconded by Stafford, and unanimously agreed to maintain the Continued Review status of application, Applicant has six months to submit a passing NCE score. At which time, applicant can begin documenting supervised experience hours for licensure. Any prior hours documented will not be counted toward licensure. 4-0

It was motioned by Strebeck, seconded by Sallis, and unanimously agreed to recess for lunch. 4-0. The Board recessed for lunch at 11:55 a.m.

The Board reconvened at 12:55 p.m. with Strebeck calling the meeting to order and continued in Executive Session.

2019-10

It was motioned by Sallis, seconded by Stafford, and unanimously agreed to accept the recommendation to take no action against the agency. 4-0

Upon completion of business conducted in Executive Session, it was motioned by Strebeck, seconded by Sallis and unanimously agreed the Board exit Executive Session and return to open session. The Board returned to regular session at 2:30 p.m. The following was announced as actions taken while in Executive Session:

- A. Reviewed Board Complaints/Denied Applications
- B. Reviewed Applications for P-LPC, LPC, Comity, LPC-S

- C. Reviewed Continued Review Applications.
- D. See attached Addendum.

At 2:45, Dr. Etheridge conducted the Board's presentation on Advanced Supervision.

Steven Stafford left the meeting at 2:45 p.m.

III. Adjourn

It was motioned by Sallis, seconded by Strebeck, and unanimously agreed to adjourn the Board meeting. The meeting was adjourned at 5:00 p.m.

VII. Next Meeting

Special Meeting of the Board

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Teleconference for review of applications

Regular Meeting of the Board

Friday, August 23, 2019, 9:00 a.m.
Robert E. Lee Building
239 North Lamar Street, Suite 402
Jackson, MS 38901

Approved this the 26th day of June, 2019.

/s/

Board Chair

/s/

Board Member

ADDENDUM

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS				
APPLICATION REVIEW - EXECUTIVE SESSION				
Friday, May 17, 2019				
CR or Denied Apps for P-LPC	BOARD DECISION	ABSTENTION	YAYS	NAYS
Barksdale-Mayfield, Madalene J.	Approved		5	0
Jackson, Emily Hester	Approved		5	0
King, Monica Delaine	Continued Review		5	0
Lake, Jennifer Hubbard	Approved		5	0
Norman, Jenese Nicole	Continued Review		5	0
Sanson, Billy W.	Continued Review		5	0
Gray, Angela E.	Approved		5	0
CR or Denied Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Lizana, Roni Levelia	Approved	Strebeck	4	0
Russum, Shondrea Monique	Approved		5	0
Stewart, Deidra L.	Approved		5	0
Wright, Kelly Hampton	Continued Review		5	0
Griggs, Evelyn Yvonne	Approved		5	0
CR or Denied Apps for Comity	BOARD DECISION	ABSTENTION	YAYS	NAYS
Brunk, Patty Marie	Approved		5	0
New Apps for P-LPC	BOARD DECISION	ABSTENTION	YAYS	NAYS
Armstrong, Kevin W.	Approved		5	0
Bailey, Dana Tate	Approved - Contingent		5	0
Crawford, Clinton Wayne	Approved - Contingent		5	0
Ferrell, Emily A.	Approved		5	0
Gamble, Sarah Dayton	Approved - Contingent		5	0
Raines, Stephanie L.	Approved		5	0
Sproles, Charleen Brown	Approved		5	0
Sumrall, Sonya McRaney	Continued Review		5	0

New Apps for Comity	BOARD DECISION	ABSTENTION	YAYS	NAYS
Rafal, Candy Rae	Approved - Contingent		5	0
Ware, Ruth W.	Approved - Contingent		5	0
New Apps for Licensure				
New Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Jennings, Mildred Latrice	Continued Review			
New Apps for LPC-S				
New Apps for LPC-S	BOARD DECISION	ABSTENTION	YAYS	NAYS
Dickens, Nancy Mitchell	Approved		5	0
Franklin, Ashley Neale Bullard	Approved		5	0
Kean, Kathleen Michelle	Approved		5	0
McClain, Kaitlin L.	Approved		5	0
Richardson, Guy Lipscomb	Approved		5	0
Sanders, Willie	Approved		5	0
Suggs, Emily Pate	Approved		5	0
P-LPC to Candidacy Apps				
P-LPC to Candidacy Apps	BOARD DECISION	ABSTENTION	YAYS	NAYS
Blackmon, James Edmond	Approved		5	0
Cavett, Latibbie Johnson	Approved		5	0
Dyar, Brandance Gandy	Approved		5	0
Hoover, Diana Latosha	Approved		5	0
Kennedy, Siyuan Chen	Approved		5	0
Powell, Ardrena Renee'	Approved		5	0
Sellers, Brooklyn Michelle	Approved		5	0
Taylor, Calandrea Denise	Approved		5	0
Williams, Matthew Michael	Approved	Williams	4	0
P-LPC to LPC Apps				
P-LPC to LPC Apps	BOARD DECISION	ABSTENTION	YAYS	NAYS
Alford, Jennifer M.	Approved		5	0
Chandler, T'Willie L.	Approved		5	0
Crowley, Tashinika Lattae	Approved		5	0
Dishmon, Amber Elizabeth	Approved		5	0
Jones, Brittany Nicole	Approved		5	0

New Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Heaton, Katharine Grace	Approved		5	0
Henderson, Nakisha White	Continued Review		5	0
O'Connor, Meaghan Antoinette	Approved		5	0
Retire License Request				
	Lic#	Issue Date		
Charles A. Boudreaux	980	2/24/2003	Approved	
Mary Elizabeth Wooten	2251	2/21/2018	Approved	
John Alan Holleman	0746	8/27/1999	Approved	
Board Request				
		ABSTENTION	YAYS	NAYS
Barr, Shania	Request to take exam 4th time - VW, LE to approve request	0	5	0
Boyd, Traqundus Datrice	Request to renew 2015 lapsed license - RS, VW to deny	0	5	0
DeLoach, Ronny Glenn	Request Administrative Hearing for Denied Application set for October - RS, LE	0	5	0
Johansen, Rebecca Eunice	Request to take exam 4th time - SS, VW to approve	0	5	0
McGee, Genika N.	Request Hearing for Denied Application - RS, KS	0	5	0
Sewell, Kawanda L.	Request Special Accommodations to be part of TC without meeting minimum educational requirements	0	5	0
Wicht, Wade	Request to Apply LPC-S by using lapsed license plus current license to obtain 2 years post license was denied - KS, VW	0	5	0

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS

License Report to Board - Tuesday, May 16, 2019

Licensed Since Last Meeting - April 8, 2019	Issue Date	Lic Number	
Karla Bedell Andress	4/17/2019	2379	
Bobbi Burns Burdett	4/30/2019	2387	
Robert Caleb Cauthen	4/17/2019	2380	
LaShundra Shanay Clark	4/18/2019	2384	
Justin Dewaine Garris	4/11/2019	2376	
Angela Hawkins Kent	4/23/2019	2385	
Jessica Nicole Russo	4/17/2019	2382	
Matthew Hunter Shelton	4/17/2019	2383	
Iesha Jessica Smith	4/12/2019	2377	
Sarah Austin Taylor	4/17/2019	2381	
Essence Moore Walker	4/17/2019	2378	
Olivia Paige Young	4/23/2019	2386	