

MINUTES

**Mississippi State Board of Examiners for Licensed Professional Counselors
Robert E. Lee Building
239 North Lamar Street, Suite 402
Jackson, MS 39201**

**A. Regular Board Meeting
Monday, March 25, 2019**

Board Members Present

Dr. Richard Strebeck, Chair, Congressional District-At-Large
Dr. Kimberly Elam Sallis, Congressional District I
Dr. Lynn Etheridge, Congressional District II – Joined meeting at 10:17 a.m.
Steven Rollins Stafford, Congressional District III – Exited meeting at 4:45 p.m.

Others Present

Wm. Jeffrey Jernigan, Board Attorney, Special Assistant Attorney General – Exited meeting at 4:15 p.m.
LeeAnn Mordecai, Board Executive Director
Alice Gorman, Cornerstone Consulting Group - 9:11 a.m. – 9:45 a.m.
Morgan Bryant, MLPCA
T. Willie Chandler

Board Members Absent

Victoria Williams, Congressional District IV

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”) was called to order at 9:00 a.m. by Dr. Richard Strebeck, Chair (“Chair”) on Monday, March 25, 2019. The meeting was held in the Robert E. Lee Building, 239 North Lamar Street, Suite 402, Jackson, Mississippi 39201. A roll call of Board members was taken and a quorum was present.

II. Board Operations

A. Minutes Approval

It was motioned by Sallis, seconded by Strebeck, and majority agreed that minutes of the Monday, February 11, 2019, Regular Board meeting be approved as amended. 2-0 with Stafford abstaining as he was absent from February meeting.

III. Financial Matters

A. Travel Vouchers

It was motioned by Stafford, seconded by Sallis, and unanimously agreed to accept and pay travel expenses as requested for the month of March. 3-0

B. Financial Report

It was motioned by Sallis, seconded by Stafford, and unanimously agreed to approve the financial report routine expenditures presented by Gorman, (Invoice 4865). 3-0.

Gorman will follow-up regarding the Board's prior request and approval for the purchase of an Ipad for the Board Attorney.

C. FY20 Budget Request

Gorman discussed Appropriations Bill for the Board's budget request for FY20. Gorman reported that the Appropriations Bill (SB 3035) was approved by the Governor. Appropriation for the Board was approved at \$189,924.00; which is \$1118.00 less than requested by the Board.

A part-time office assistant on contract was approved to begin in July 2019. A confidentiality clause will need to be drafted and signed by the contract employee prior to employment. The Board discussed the possibility of securing a full-time Board employee for FY21.

It was noted that the Office of Shared Services Bill has died.

D. Exact Court Reporting

It was motioned by Stafford, seconded by Strebeck, and unanimously agreed to pay for the Exact Court Reporting Invoice (4281) for transcript copies for Cause No. 2018-41 and for Cause No. 2018-51 hearings due to non-attendance by defendants. 3-0

E. Stutts' Request for Refund

It was motioned by Stafford, seconded by Strebeck, and unanimously agreed to deny request for refund of application fees due to non-completion of the application process. 3-0

F. Surety Bond with Traveler's Insurance

It was motioned by Strebeck, seconded by Stafford, and unanimously agreed to pay the Surety Bond for Ms. Mordecai, Executive Director, in the amount of \$100.00 for \$100,000.00 coverage. 3-0

It was motioned by Strebeck, seconded by Stafford, and unanimously agreed to move the Surety Bond payment to routine expenditures for annual payment. 3-0

G. Purchase of Printer

It was motioned by Stafford, seconded by Sallis, and unanimously agreed to purchase a laser printer with air print capabilities for the Board Office with a maximum purchase price of \$300.00. 3-0

IV. Old Business

A. Review of Proposed Rules and Regulations Status

It was noted that OLRC had questions regarding the LPC Rules changes. Mr. Jernigan presented areas of concern to the Board. Mr. Jernigan, Ms. Mordecai, and Dr. Strebeck will draft a response memo to OLRC addressing concerns and send to the Board members for final review prior to sending the response to the OLRC.

B. Consideration of Adoption of Emergency Rules and Regulations

It was motioned by Stafford, seconded by Sallis, and unanimously agreed to file the July 2018 proposed Rules and Regulations as Emergency Rules and Regulations with the Secretary of State's Office as the July 2018 proposed Rules and Regulations have been pending for greater than 9 months and individuals are practicing as P-LPCs in the state of Mississippi. 3-0

Ms. Mordecai will send a mass email to all licensees and applicants regarding the emergency implementation of the July 2018 Rules and Regulations with a link to the emergency Rules and Regulations.

C. Review/Implementation of New Website

The Board reviewed the website framework.

D. May 16, 2019 Board Meeting in Hattiesburg

- Board will meet Thursday, May 16, 2019 in Hattiesburg
 - The meeting will be held at William Carey University
 - The Building is TBD
 - Ms. Mordecai has made hotel reservations at Hotel Indigo for Wednesday and Thursday
 - Meeting will begin at 9:00 a.m.

E. MLPCA Update

- Proposal for Presentation has been accepted.
 - May 17, 2019 in Hattiesburg, MS
 - Session 1-Nuts and Bolts of Supervision
 - Session 2-Advanced Supervision
- Waiting for schedule of time of presentation

F. Jurisprudence Exam Question Review

Ms. Mordecai will provide initial review of questions to ensure they align with the current Rules and Regulations which will be filed as Emergency Rules and Regulations with the Secretary of State's Office. Ms. Mordecai will make notes regarding the questions proposed on the JP Exam and the Board Members will discuss the questions in detail at April meeting.

G. 2017-29 Harris-Dorsey, Lorita (#1159) – Update on Agreed Order

The Board reviewed updates on status per Agreed Order for the month of March 2019.

V. New Business

A. Supervision Contracts

Current and proposed Rules and Regulations only require Supervisor/Supervisee requirements. As policy, the Board has notated in the supervision documentation guidelines that are required for contracts. The guidelines posted on the LPC website should be used as a reference. Board will continue to discuss how to disseminate information. Board will discuss further at next meeting.

B. MLPCA – LPC-S Training

It was motioned by Etheridge, seconded by Stafford, and unanimously agreed to allow MLPCA to submit updated certificates to verify 30-hour LPC-S training and to accept updated certificates for verification of a 30-hour training program from the Spring 2019 training. 4-0

C. AASCB/NBCC State Licensure Boards Meeting August 7-9, 2019

The Board has previously approved all members of the Board to attend the NBCC State Licensure Boards Meeting in 2019. The 2019 meeting will be held in Washington D.C. August 7-9, 2019. Current members interested in attending include Sallis, Strebeck, Etheridge, and Executive Director Mordecai. Williams was not present to state interest in attending. She will be asked at a later date.

D. Tentative Dates for 2019 Board Meetings

The Board proposed the following dates for meetings for 2019:

April 9, 2019 via Teleconference
May 17, 2019 at William and Carey University in Hattiesburg
August 23, 2019
September 20, 2019 via Teleconference
October 21, 2019
November TBD- during MCA

It was motioned by Strebeck, seconded by Etheridge, and unanimously agreed that the Board consider a motion to close the regular meeting to determine the necessity of an Executive Session. The Board determined that an Executive Session was needed to sign completed certificates of licenses and to review P-LPC / BQS / LPC / Candidacy / Comity / Continued Review applications, and to discuss Board requests. 4-0

It was motioned by Sallis, seconded by Etheridge, and unanimously agreed that the Board exit the regular session and enter Executive Session. The Board entered Executive Session at 11:59 a.m. 4-0

VI. Review of Licensure Applications / Board Requests – Executive Session

A. Review of Licensure Applications (P-LPC, LPC, LPC-S, Candidacy, Comity, and Continued Review)

The Board reviewed licensure applications. See attached MS Board of Examiners for Licensed Professional Counselors Application Review-Executive Session Report.

The Board signed completed certificates of license.

VII. Complaints / Denied Applications / Board Requests – Executive Session

A. Board Requests

Coutta, Ramsey

It was motioned by Stafford, seconded by Etheridge, and unanimously agreed to accept Marriage and Family Enrichment Instructor training as hours toward current LPC licensure requirements. 4-0

Gray, Angela

It was motioned by Strebeck, seconded by Stafford, and unanimously agreed to grant request for informal hearing which will be scheduled for the May meeting. 4-0

Monts, Curtis

It was motioned by Etheridge, seconded by Stafford, to grant request to count hours earned between August 2017 and March 2018 earned at a “non-governed by agency” toward LPC licensure. There was no LPC-S onsite during this time. Vote was 2-2 with no action taken.

It was motioned by Stebeck, seconded by Etheridge, and unanimously agreed to table the discussion until next meeting. 4-0

Luo, Agnes

It was motioned by Sallis, seconded by Etheridge, and unanimously agreed for Ms. Mordecai to send letter to Texas’ Licensure Board verifying the MS LPC Board would have accepted the hours accrued toward licensure in MS from 2015 – 2016 while working at Gulf Coast Mental Health Center. Ms. Mordecai will verify the exact number of hours accrued and indicate such in the letter. 4-0

Walker, Kanasha

It was motioned by Stafford, seconded by Etheridge, and unanimously agreed to accept the NCE score as the examination required for licensure. 4-0

Womack, Tanisha

It was motioned by Etheridge, seconded by Stafford, and unanimously agreed to table the request to allow the NCE to accepted as the exam for LPC licensure until the applicant complies with previous Board requests. 4-0

Lake, Jennifer

It was motioned by Strebeck, seconded by Sallis, and unanimously agreed to grant request to place application under Continued Review status until a supervision site in Mississippi is obtained. This request will be granted until the expiration date of the application which is July 5, 2019. 4-0

VIII. Complaints Update

A. Review of Agreed Order for 2018-36 – Hogue

It was motioned by Strebeck, seconded by Etheridge, and unanimously agreed to approve Agreed Order for Jennifer Hogue. 3-0-1

B. Review of Final Agreed Order for 2018-51 – Mitchell

It was motioned by Sallis, seconded by Stafford, and unanimously agreed to approve the Final Agreed Order for Stacey Mitchell. 3-0-1

C. Review of Final Agreed Order for 2018-41 – Todd

It was motioned by Sallis, seconded by Stafford, and unanimously agreed to approve the Final Agreed Order for Vernon Todd. 3-0-1

IX. Hearings

2017-20 Ahmed

Ms. Ahmed and her attorney, Mr. Mercier joined the meeting at 5:18 p. m. Strebeck met with Ahmed and her attorney Mercier. Strebeck discussed the request for informed consent regarding combining the groups. Ms. Ahmed explained that the groups were not combined, and that the IOP groups in question were for residential patients, not for outpatient clients. Ms. Ahmed stated that a handbook from Turning Point could clarify the informed consent concerns. Strebeck stated, if a handbook is not readily available, a subpoena could be issued for the group notes, informed consent from group members, and a copy of the Turning Point handbook. Ms. Ahmed and Mr. Mercier exited the meeting at 6:15 p.m.

2019-04 Brewer

Ms. Brewer joined the meeting at 5:18 p.m. Sallis and Etheridge met with Brewer. It was motioned by Sallis, seconded by Strebeck, and unanimously agreed to deny Ms. Brewer's request to supervised experience hours between July 7, 2017 and October 20, 2018 due to the lack of an LPC-S on site as specified in Rule 4.3. All hours between August 10, 2015 and July 7, 2017 will be accepted. The Board will grant P-LPC status once the Supervisory Agreement is entered and Contract filed. 3-0. Ms. Brewer exited the meeting at 6:22 p.m.

2018-93 Conerly

The Board granted a continuance for the hearing to be discussed in May or August.

It was motioned by Sallis, seconded by Etheridge, and unanimously agreed to exit Executive Session. 3-0 The Board exited Executive Session at 7:21p.m.

Upon return to open session, the following was announced as actions taken while in Executive Session:

- A. Board Requests outcomes
- B. Reviewed Board Complaints/Denied Applications
- C. Hearing Results

X. Next Meeting

Regular Meeting of the Board

Monday, April 8, 2019 9:00 a.m.
Meeting will be held via teleconference
Robert E. Lee Building
239 North Lamar Street, Suite 402
Jackson, MS 38901

Thursday, May 16, 2019
Time 9:00 a.m.
Meeting will be held in Hattiesburg
William Carey University

XI. Adjourn

It was motioned by Etheridge, seconded by Williams, and unanimously agreed that the Board meeting adjourn. The meeting was adjourned at 7:37 p.m. by Strebeck.

Approved this the 8th day of April, 2019.

/s/

/s/

Board Chair

Board Member

ADDENDUM A

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS				
APPLICATION REVIEW - EXECUTIVE SESSION				
Monday, March 25, 2019				
CR or Denied Apps for P-LPC	BOARD DECISION	ABSTENTION	YAYS	NAYS
Guyton, Robert Anthony	Approved		5	0
Shumpert, Asia C.	Approved	Sallis	4	0
Stokes, Kimbrelia D'Ann	Approved		5	0
Wallace-Foster, Shawna Alexandria	Approved	Sallis	4	0
Whittle, Mary Kathryn	Approved		5	0
CR or Denied Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Box, Leigh Aden	Approved		5	0
Garris, Justin Dewaine	Approved		5	0
CR or Denied Apps for LPC	BOARD DECISION	ABSTENTION	YAYS	NAYS
Powell, Lauren	Approved		5	0
New Apps for Comity	BOARD DECISION	ABSTENTION	YAYS	NAYS
Arcement, Peggy Sheridan	Approved		5	0
Brunk, Patty	Denied		5	0
Helton, Coleman Jeff	Approved		5	0
New Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Walker, Kaneshia Dudley	Approved		5	0
New Apps for LPC-S	BOARD DECISION	ABSTENTION	YAYS	NAYS
Bryant, Alayna Speed	Approved		5	0
Bunniran, Megan Buffum	Approved		5	0
Hilton, Katherine L.	Approved		5	0
Lacy, Wanda LaShaun	Approved		5	0
Lay, Toniya M.	Approved		5	0
Peacock, Heather	Approved		5	0
Phillips, Tiffany A.	Approved		5	0
Roberts, Monica	Approved		5	0
Tharp, Mary Morgan	Approved		5	0

ADDENDUM A

P-LPC to Candidacy Apps	BOARD DECISION	ABSTENTION	YAYS	NAYS
Chandler, T'Willie L.	Continued Review		5	0
Magee-Dorsey, Ebonee Elyse	Approved		5	0
Veal, Jarice Syretta	Approved		5	0
Watson, Janice Bobo	Approved		5	0
Webb, Tracey M.	Approved	Strebeck	4	0
Webber, Kristi D.	Approved		5	0
P-LPC to LPC Apps	BOARD DECISION	ABSTENTION	YAYS	NAYS
Smith, Iesha Jessica	Approved		5	0
Sandifer, Shelby Nicole	Approved		5	0
Young, Olivia Paige	Approved		5	0
New Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Allen, Janice G.	Denied		5	0
Chandler, Joanna Leigh	Approved		5	0
Davis-Modicue, Felecia Chermell	Continued Review		5	0
Seybert, Lori Ann	Approved		5	0
Traylor, Joy Delony	Approved		5	0
Williams, Angeline Kelly	Approved		5	0
Wright, Kelly H.	Continued Review		5	0
New Apps for P-LPC	BOARD DECISION	ABSTENTION	YAYS	NAYS
Daniel, Charity L.	Continued Review		5	0
De Loach, Ronny Glenn	Denied		5	0
Dickey, Ashley Fowler	Approved		5	0
Dixon, Shalena Genae	Denied		5	0
Edwards, Roshunda Danyalle	Approved		5	0
Farmer, Raven JaShunda	Contingent		5	0
Francis, Cynthia Leah	Approved		5	0
Gilbert, Susan Hope	Approved		5	0
Hamilton, La Toya R.	Continued Review		5	0
Holder, Estina Michelle	Approved		5	0
Jack, Christy Lynn	Contingent		5	0
Jackson, Emily Hester	Continued Review		5	0
Jackson, Jaquay Yvette	Continued Review		5	0

ADDENDUM A

Jones, Shelley Noelle	Contingent		5	0
Jones, Tiffani Nicole	Approved		5	0
Killen, Silje Aadnesen	Contingent		5	0
Kimble, Thelma Jean	Contingent		5	0
Kowalski, Jennifer Marie	Approved		5	0
Lenoir, Brittany Trinise	Contingent		5	0
Lindsey, Stephanie D.	Approved		5	0
Lindsey, Tiffany	Approved		5	0
Lott, Myra Gail	Approved		5	0
Lunford, Belinda	Continued Review		5	0
Madiebo, Evelyn O.	Approved		5	0
Mason, Courtney Patrice	Contingent		5	0
Mcgee, Genika N.	Denied		5	0
Miller, Mary Nicole	Contingent		5	0
Morris, Helen Marie	Contingent		5	0
Norby, Jennifer	Approved		5	0
Norman, Jenese Nicole	Continued Review		5	0
O'Connor, Meaghan Antoinette	Continued Review		5	0
Papadimitriou, Ekaterini	Contingent		5	0
Porter, Ellen Carol	Contingent		5	0
Potter, Courteney Foster	Continued Review		5	0
Powe, Porchia Samone	Continued Review		5	0
Randle, Kandis Z'Lunte	Continued Review		5	0
Redding, Marcelene Kubacki	Contingent		5	0
Rehms, Brooke MiKenzi	Contingent		5	0
Self, Eve G.	Continued Review		5	0
Seybert, Lori Ann	Approved		5	0
Seybert, Sondra Jones	Approved		5	0
Simmons, Brittany Nichole	Denied		5	0
Simpson, Madison Roberts	Approved		5	0
Smith, Jerra Leigh	Contingent		5	0
Tanna, Jackie L.	Contingent		5	0
Thompson, Melissa Dawn	Approved		5	0
Travis, Stacy Tawaiian	Approved		5	0
Velez, Alysha Sophia	Approved		5	0
Wagner, Kristy K.	Approved		5	0
White, Stephen Alavente'	Approved		5	0
Williams, Matthew Michael	Approved	Sallis	4	0
Williams, Shanytta Denise	Approved		5	0
Williams, Zachery Scott	Continued Review		5	0
Willis, Darrelle	Approved		5	0

ADDENDUM A

Wilson, Marquite Lachette	Approved		5	0
Young, Olivia Paige	Continued Review		5	0
Board Request				
Coutta, Ramsey	It was motioned by Stafford, seconded by Etheridge, and unanimously agreed to accept Marriage and Family Enrichment Instructor training as hours toward current LPC licensure requirements.	0	4	0
Gray, Angela	It was motioned by Strebeck, seconded by Stafford, and unanimously agreed to grant request for informal hearing which will be scheduled for the May meeting.	0	4	0
Luo, Agnes	Asked Board to verify hours from 2015-2016 to the TX Board - It was motioned by Sallis, seconded by Etheridge, and unanimously agreed for Ms. Mordecai to send letter to Texas' Licensure Board verifying the MS LPC Board would have accepted the hours accrued toward licensure in MS from 2015 – 2016 while working at Gulf Coast Mental Health Center. Ms. Mordecai will verify the exact number of hours accrued and indicate such in the letter.	0	4	0
Monts, Curtis	Request to accept supervised experience with LPC onsite and not LPC-S - It was motioned by Etheridge, seconded by Stafford, to grant request to count hours earned between August 2017 and March 2018 earned at a "non-governed by agency" toward LPC licensure. There was no LPC-S onsite during this time. Vote was 2-2 with no action taken.	0	2	2

ADDENDUM A

Walker, Kaneshia Dudley	It was motioned by Stafford, seconded by Etheridge, and unanimously agreed to accept the NCE score as the examination required for licensure.	0	4	0
Williams, Angeline Kelly	Candidate App lapsed 2016 request to be part of TC - It was motioned by Strebeck, seconded by Stafford, and unanimously agreed to allow applicant to be a part of transitional cohort.	0	4	0
Womack, Tanisha	It was motioned by Etheridge, seconded by Stafford, and unanimously agreed to table the request to allow the NCE to be accepted as the exam for LPC licensure until the applicant complies with previous Board requests.	0	4	0

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
License Report to Board - Monday, March 25, 2019

Licensed Since Last Meeting - February 11, 2018	Issue Date	Lic Number	
Evan S. Applegate	3/18/2019	2365	
Roslyn L. Ashford	2/19/2019	2361	
Heather Renee Carter	3/19/2019	2368	
Latrice Lanette Hamilton	3/19/2019	2369	
Ruby J. Jackson	2/15/2019	2360	
Holly Ford Palmer	2/15/2019	2359	
Kenneth Eugene Scoggins	2/12/2019	2358	
Tyler Frazure Stacy	3/19/2019	2366	
Benjamin David Stepp	3/18/2019	2364	
Leah Bradford Vernon	3/19/2019	2367	
Louise Lamb Adams	2/11/2019	P-0500	
Latasha Dominique Allston	2/11/2019	P-0277	
Rasheedah Atiyah Bankhead	2/11/2019	P-0276	
Carroll Dean Blackledge	2/11/2019	P-0512	
Monica Lynette Coleman	2/11/2019	P-0513	

ADDENDUM A

Mary Catherine King	2/11/2019	P-0516	
Pertrice Ann Lee	2/11/2019	P-0275	
Tiffany Melvora Lindsey	2/11/2019	P-0280	
Bridget Nicole Nobles	2/11/2019	P-0278	
Brittany Elizabeth Power	2/11/2019	P-0515	
Tenyeka Pringle-Gibson	2/11/2019	P-0274	
Yolanda Trinee Walker	2/11/2019	P-0279	

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS

Monday, March 25, 2019

COMPLAINTS	BOARD DECISION	Investigating Board Member
2013-02		Update on Appeal
2016-06		J. McCormick
2016-07		J. McCormick
2016-20	Review course description, handouts, and information regarding speaker to Fulfill Agreed Order	J. McCormick
2016-22		S. Stafford
2016-28		S. Stafford
2017-07		W. Frazier
2017-08		J. McCormick
2017-10		J. McCormick
2017-12		S. Stafford
2017-20	March 25, 2019 Administrative Hearing	R. Strebeck
2017-26		J. McCormick
2017-28		R. Strebeck
2017-29	Follow up on Administrative Hearing held April 20, 2018 - Review July and August Report to Board	R. Strebeck
2018-03	Set for Administrative Hearing Date	S. Stafford
2018-06		J. McCormick
2018-09		S. Stafford

ADDENDUM A

2018-16		J. McCormick
2018-17		J. McCormick
2018-18		J. McCormick
2018-19		R. Strebeck
2018-20	same as 20,21,23,27, 46	V. Williams
2018-21	same as 20,21,23,27, 46	V. Williams
2018-22		R. Strebeck
2018-23	same as 20,21,23,27, 46	V. Williams
2018-25		L. Etheridge
2018-26		K. Sallis
2018-27	same as 20,21,23,27, 46	V. Williams
2018-28		L. Etheridge
2018-29		L. Etheridge
2018-30	Flag 6/30/2019 renewal- cannot renew unless responds to the Board inquiry; RS contact FL Board	R. Strebeck
2018-31		V. Williams
2018-32		V. Williams
2018-34		K. Sallis
2018-36	Administrative Hearing March 25, 2019 - Proposed Agreed Order	R. Strebeck
2018-38		S. Stafford
2018-41		R. Strebeck
2018-42		J. McCormick
2018-43		L. Etheridge
2018-44		L. Etheridge
2018-45		L. Etheridge
2018-46	same as 20,21,23,27, 46	V. Williams
2018-47		K. Sallis
2018-48		K. Sallis
2018-49		S. Stafford
2018-50		L. Etheridge
2018-51		R. Strebeck
2018-52		to be assigned - outside investigator?
2019-01		K. Sallis
2019-02	Informal Hearing - March 25, 2019	R. Strebeck
2019-03		R. Strebeck
2019-04	Informal Hearing - March 25, 2019	V. Williams

ADDENDUM A

2019-05	Administrative Hearing March 25, 2019 - Proposed Agreed Order	R. Strebeck
2019-06		K. Sallis
2019-07		R. Strebeck
2019-08		V. Williams