

MINUTES

**Mississippi State Board of Examiners for Licensed Professional Counselors
Robert E. Lee Building
239 North Lamar Street, Suite 402
Jackson, MS 39201**

**Regular Board Meeting
Wednesday, March 22, 2017**

Board Members Present

Dr. Juawice McCormick, Chair, Congressional District IV
Dr. Aretha Hargrove-Edwards, Congressional District II
Dr. Kimberly Sallis, Congressional District I
Steven Rollins Stafford, Congressional District III

Others Present

Wm. Jeffrey Jernigan, Board Attorney, Special Assistant Attorney General
LeeAnn Mordecai, Board Executive Director
Alice Gorman, Board CPA, Contract Agent-Cornerstone Consulting, Inc.
Aurthur Goodwin, Public Attendee

Board Member Absent

Dr. Walter Frazier, Congressional District-At-Large

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order at 9:12 a.m. by Dr. Juawice McCormick, Chair ("Chair") on Wednesday, March 22, 2017. The meeting was held in the Robert E. Lee Building, 239 North Lamar Street, Suite 402, Jackson, Mississippi 39201. A roll call of Board members was taken and a quorum was present.

II. Board Operations

A. Minutes Approval

It was motioned by Stafford, seconded by Sallis, and unanimously agreed that minutes of the Thursday, February 23, 2017 Regular Board meeting be approved as written.

It was motioned by Stafford, seconded by Sallis, and unanimously agreed that minutes of the Friday, February 24, 2017 Special Called meeting be approved as amended.

A. Financial Matters

1. Outstanding Invoices for Payment

There were no outstanding invoices for payment.

2. Payment of Routine Expenditures

Gorman presented the LPC Board's *FY17 Year-to-Date Expenditures and Encumbrances to Budget* report, dated March 22, 2017. The report indicated \$108,240.89 as "available cash on hand".

Gorman reported that the Board's \$15,000 deficit appropriations request is still in the legislative process. The Board seeks spending authority to use \$15,000 to offset the deficit through June 30, 2017. The Board currently has sufficient funds through May 15, 2017. Gorman expects to be informed by March 31, 2017 whether or not the appropriations request is approved.

3. Travel Vouchers

It was motioned by Stafford, seconded by Hargrove-Edwards, and unanimously agreed to pay travel vouchers totaling \$450.47.

III. Old Business

A. Rules and Regulations

1. NBCC/CCE Proposal

The Board has not received a final proposal for services from NBCC/CCE.

2. Juris Prudence Exam

Sallis will solicit counselor educators to serve as subject area experts to assist the Board in constructing a test bank for the Juris Prudence Exam. The web developer will be asked to assist in the technological logistics of the exam.

B. Reciprocity Agreement

Mordecai intends to contact Executive Directors of LPC Boards in Louisiana and Tennessee regarding Mississippi's interest in entering into a reciprocity agreement.

C. Legislative Agenda – MCA Update

McCormick reported that she attended the Mississippi Counseling Association (MCA) Executive Board meeting on Saturday, March 4, 2017, and presented proposed legislative changes to certain Board's Rules and Regulations. Feedback/suggestions received during the MCA meeting were discussed.

IV. New Business

A. Mandatory Use of Online Supervision Logs

The Board discussed a need for use of a uniform supervision reporting log. Currently, supervisors may use logs of their choice. Board members reviewed section 4.3.C of the Board rule and regulations. It was proposed that a new rule be added to 4.3.D. to state that, effective July 1, 2017, supervision hours shall be submitted via the Board's online reporting log. Supervisees are still responsible for keeping a backup copy of logs. Supervision content notes kept individually by Supervisor.

It was motioned by Stafford, seconded by Sallis, and unanimously agreed that the proposed change be submitted to the according to the Secretary of State guidelines for addition to the Board Rules and Regulations.

B. Special Requests

The Board reviewed a special request, dated March 8, 2017, for consideration of licensure. The Board also reviewed a letter from the Commission on Rehabilitation Counselor Certification, dated March 3, 2017, regarding licensure portability.

V. Executive Session

Upon motion by Stafford, seconded by Sallis, the Board unanimously agreed to close the meeting at 11:14 a.m. for a consideration of the necessity for an Executive Session. The Board made a determination that an Executive Session was needed for the purpose of reviewing complaints and licensure applications, discussing issues pertaining to matters of potential litigation. Upon motion by Stafford, seconded by Sallis, the Board unanimously agreed the Board had reason to go into Executive Session. At this point, Goodwin exited the meeting. The Board entered into Executive Session at 11:15 a.m.

The Board recessed for lunch at 12:00 p.m. The Board exited recess at 1:15 p.m.

It was motioned by Stafford, seconded by Sallis, and unanimously agreed that the Board exit Executive Session at 4:01 p.m.

Upon motion by Stafford, seconded by Sallis, the Board unanimously agreed to approve decisions made during Executive Session. (See following chart for additional details). Abstentions noted.

Applications for LPC and LPC-S were reviewed. Complaints were reviewed and discussed. The Board signed Certificates of LPC and LPC-S.

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
APPLICATION REVIEW - EXECUTIVE SESSION
Wednesday, March 22, 2017

CR or Denied Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Ross, Paul Dean	Approved		4	0

CR or Denied Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Mays, Jessica Camille	Approved		4	0
Vincent, Alexandria Allen	Approved		4	0
Talley, Maranda Burks	Continued Review		4	0
Hensley, Kendyl Diane	Approved		4	0
Bozeman, Brent N.	Denied	K. Sallis	3	0
Preston, Michael William	Approved	S. Stafford	3	0

New Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Johnson, Erinisha La'Sha	Approved	A. Hargrove-Edwards	3	0
Hogue, Jennifer Rani	Continued Review	S. Stafford	3	0
Ross, Sharon Elaine	Approved		4	0
Zettler, Mary Catherine	Approved		4	0
Stephenson, Julia Bailey	Approved		4	0
Huff, Jonathan Michael	Approved		4	0
Goodwin, Aurthur Kadarrius	Approved		4	0
Hunt, Clark Ford	Continued Review		4	0

New Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Smith, Marilyn	Continued Review		4	0
Moye, Sage Mary-Elaine	Continued Review		4	0
Washington, LaTarsha Porschae	Approved		4	0
Grinstead, Phyllis Artelia	Continued Review		4	0

Apps for LPC-S	BOARD DECISION	ABSTENTION	YAYS	NAYS
Steen-Brown, Adriann	No Quorum			
Hodgson, Amy E.	Approved		4	0
Allen, Rebecca B.	Approved		4	0

Board Request		ABSTENTION	YAYS	NAYS
Vernon, Leah Bradford - Denied Application (Request Informal Hearing)	April 26, 2017 - 1:30 p.m. informal hearing		4	0
Haynes, Katrina N. - Denied Application (Request Informal Hearing)	April 26, 2017 - 1:30 p.m. informal hearing		4	0
Pipoly, Laura Anne Denied Application (Request Administrative hearing)	May 24, 2017 - 2:00 p.m. Administrative Hearing		4	0
Meier, Hilary Nicole - Denied Application (Informal Hearing - 1:30 p.m.; March 22, 2017)	Denied		4	0
Walker, Essence Moore Denied Application (Informal Hearing - 1:30 p.m.; March 22, 2017)	Approved		4	0

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
License Report to Board - March 22, 2017**

Licensed Since Last Meeting - February 23, 2016	Issue Date	Lic Number
Karen Elizabeth Brandon	2/24/2017	2151
Kimberly Lattice Cook	3/14/2017	2156
Elizabeth Claire Corban	2/27/2017	2153
Tonya L. Heath Drake	3/20/2017	2157
Sarah Clark Gex	2/24/2017	2150
Jessica M. Jensen	2/27/2017	2154
Maegan Leigh Johnston	2/27/2017	2152
Dana Shawn Moore	2/24/2017	2149
Jason Allen Owens	3/3/2017	2155
Harmony Rochelle Raffeo	2/24/2017	2148

VI. Executive Session - Complaints/Denied Applications

Regarding Complaint 2016-21, it was motioned by Stafford, seconded by Sallis to accept the Agreed Order as presented by Jernigan.

<p>MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS</p> <p>Executive Session - March 22, 2017</p>

COMPLAINTS	BOARD DECISION	Investigating Board Member
2013-02	No Update	Update on Appeal
2015-09	Pending	J. McCormick
2016-02	No Action	W. Frazier
2016-04	Update on Order (11/30/17)	W. Frazier
2016-05	Update on Order (11/30/17)	W. Frazier
2016-06	Pending	J. McCormick
2016-07	Pending	J. McCormick
2016-10	No Action	A. Hargrove-Edwards
2016-16	Pending	W. Frazier
2016-20	Pending	J. McCormick
2016-21	Agreed Order Signed	J. McCormick
2016-22	Pending	S. Stafford
2016-25	Pending	J. McCormick
2016-28	Pending	W. Frazier
2017-01	No Action	J. McCormick
2017-02 Denied Application - IH	Denied	A. Hargrove-Edwards
2017-03 Denied Application - IH	Approved Candidacy	S. Stafford

V. Next Meeting

Regular Board Meeting

Wednesday, April 26, 2017, 9:00 a.m.
Robert E. Lee Building
239 North Lamar Street, Suite 402
Jackson, MS 39201

VI. Adjourn

It was motioned by Stafford, seconded by Sallis, and unanimously agreed that the meeting be adjourned.

The meeting was adjourned by McCormick at 4:03 p.m.

Approved this the 26th day of April, 2017.

/s/

/s/

Board Chair

Board Member