

## **MINUTES**

**Mississippi State Board of Examiners for Licensed Professional Counselors  
Robert E. Lee Building  
239 North Lamar Street, Suite 402  
Jackson, MS 39201**

**Regular Board Meeting  
Friday, November 4, 2016**

### **Board Members Present**

Dr. Walter Frazier, Chair, Congressional District At Large  
Dr. Juawice McCormick, Vice-Chair, Congressional District IV  
Dr. Aretha Hargrove-Edwards, Congressional District II  
Steven Rollins Stafford, Congressional District III

### **Others Present**

LeeAnn Mordecai, Board Executive Director

### **Board Member Absent**

Congressional District I – Vacant

## **I. Call to Order**

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”) was called to order at 11:40 a.m. by Dr. Walter Frazier, Chair (“Chair”) on Friday, November 4, 2016. The meeting was held at the Mississippi Coast Coliseum and Convention Center, Room D-3, 2350 Beach Boulevard, Biloxi, Mississippi 39531. A roll call of members was taken and a quorum was present.

## **II. Board Operations**

### **Financial Matters**

Board members submitted travel expenses for attendance at Board meetings in September, October, and November 2016. It was motioned by Frazier, seconded by Stafford, and unanimously agreed to authorize payment of travel vouchers totaling \$1,761.11.

### **III. New Business**

It was motioned by Stafford, seconded by Hargrove-Edwards, and unanimously agreed that bullet two of the Supervisor Affirmation on the *Post-Graduate Supervisory Agreement Form* be revised. It currently reads:

- That I will meet with my supervisor at least one hour per 25 hours of standard work-week of documented supervised experience

That item will be revised to include language which reflects that the supervisor will provide a minimum of one (1) hour of direct supervision within a two-week period, regardless of the supervisee's amount of accumulated work hours within that timeframe.

### **IV. Next Meeting**

A regular meeting of the Board is scheduled as follows:

Wednesday, November 30, 2016, 9:00 a.m.

Robert E. Lee Building  
239 North Lamar Street, Suite 402  
Jackson, MS 39201

Informal hearing of the Board is scheduled as follows:

Wednesday, November 30, 2016, 1:00 p.m..

Robert E. Lee Building  
239 North Lamar Street, Classroom C, Second Floor  
Jackson, MS 39201

### **V. Adjourn**

The meeting was adjourned by Frazier at 11:45 a.m.

Approved this the 30th day of November, 2016.

/s/

/s/

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Board Chair

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Board Member