

MINUTES

**Mississippi State Board of Examiners for Licensed Professional Counselors
Robert E. Lee Building
239 North Lamar Street, Suite 402
Jackson, MS 39201**

**Regular Board Meeting
Friday, October 27, 2017**

Board Members Present

Dr. Juawice McCormick, Chair, Congressional District IV
Dr. Aretha Hargrove-Edwards, Congressional District II
Dr. Kimberly Elam Sallis, Congressional District I
Steven Rollins Stafford, Congressional District III
Dr. Richard Strebeck, Congressional District-At-Large

Others Present

Wm. Jeffrey Jernigan, Board Attorney, Special Assistant Attorney General
LeeAnn Mordecai, Board Executive Director

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order at 9:00 a.m. by Dr. Juawice McCormick, Chair ("Chair") on Friday, October 27, 2017. The meeting was held in the Robert E. Lee Building, 239 North Lamar Street, Suite 402, Jackson, Mississippi 39201. A roll call of Board members was taken and a quorum was present.

Board recessed at 9:05 a.m. from its regularly scheduled meeting agenda for the purpose of an administrative hearing (2017-08). The Board exited recess at 1:07 p.m. and resumed the regularly scheduled meeting agenda.

II. Board Operations

Minutes Approval

It was motioned by Stafford, seconded by Strebeck, and unanimously agreed that minutes of the Friday, September 8, 2017, meeting be approved as amended.

III. New Business

A. Request to Renew Lapsed License

The Board reviewed a request for renewal, received October 12, 2017, from a counselor whose license (#1035) lapsed on June 30, 2015. The counselor will be issued an order that includes the following requirements: complete a six-hour face-to-face continuing education training on the *2014 American Counseling Association Code of Ethics*, remove the LPC credential from personal website, and submit proof of professional liability insurance. It was motioned by Stafford, seconded by Sallis, and unanimously agreed that requirements must be fulfilled before the counselor's license can be considered for renewal.

B. Supervision Ratios/Maximum Direct Services Hours

The Board revised *Rule 4.3.A.1.d. Supervision Requirements* to read as follows:

“One hundred (100) hours of individual face-to-face supervision are required. Up to 50 hours may be obtained while enrolled in a graduate degree program, including internship/practicum. Supervision meetings should occur at a frequency based upon these ratios: one (1) supervision hour to forty (40) hours of services provided and one (1) hour of supervision to twenty-five (25) hours of direct services. A maximum of forty (40) supervised hours may be counted per work week. A maximum of twenty-five (25) direct service hours may be counted per work week. Supervision should occur no less frequently than every other week. No more than 50 hours of individual supervision received during a graduate degree program will be accepted.”

It was motioned by Stafford, seconded by Strebeck, and unanimously agreed that those revisions be approved.

C. University Counseling Program Coordinators

McCormick suggested that university counseling education program coordinators be invited to attend a designated Board meeting to receive information on LPC requirements, Rules and Regulations, and Statutes. McCormick intends to email those coordinators and invite them to attend Board meeting, proposed for February 2018.

IV. Old Business

A. Final Rule 7.5 – Practice of Distance Professional Services

The Board reviewed the Rule 7.5. proposed to the Occupational Licensing Review Commission and the Secretary of State as per Administrative Rules procedures regarding the Distance Credentialed Counselor (DCC) requirement for an LPC to provide e-counseling in Mississippi. *Rule 7.5 – Practice of Distance Professional Services* was revised to read as follows:

“Any person that provides counseling or supervision services through the means of Distance Professional Services must hold a license in good standing in both the location where services are provided by the professional as well as in the location of the recipient of the services and must also hold either the Distance Credentialed Counselor (DCC) credential or its equivalent as recognized by the Center for Credentialing and Education, Inc. (CCE). Distance professional services must be performed in accordance with those Rules and Regulations, the current American Counseling Association’s Code of Ethics, the National Board for Certified Counselors (NBCC) policy regarding the provision of distance professional services, and Mississippi and Federal law.”

It was motioned by Stafford, seconded by Hargrove-Edwards, and unanimously agreed to submit *Final Rule 7.5 Practice of Distance Professional Services* with the adopted changes to include the DCC requirement for distance counseling with the above

B. Legislative Agenda

The Board reviewed its agenda for presentation during the 2018 Regular Session of the Mississippi Legislature. The Board intends to submit propose amendments to *Miss Code Ann. § 73-30-1* (Rev. 1985) and *Miss Code Ann. § 73-30-25* (Rev. 2008). Board Rules and Regulations cites *Section 73-30-1* in *Rule 1.1: Statutory Authority* and *Section 73-30-25* in *Rule 7.2: Exemption from Licensure*.

The Board proposes the following:

- Add: Provisional Licensure Path (P-LPC)
- Add: LPC Board Continuity
- Add: FBI Fingerprint Background Check
- Clarify: Out-of-state Individual’s Appeals of Denials and Sanctions
- Clarify: LPC or P-LPC Licensure – Requires Residency as a Citizen of the United States
- Clarify: Exemptions to Licensure
- Clarify: Question on Repealers

C. MCA Presentation

The Board will attend the Mississippi Counseling Association's Annual Conference, November 8-10, 2017 in Tupelo, Mississippi. The Board is scheduled to present a Question and Answer Session on Thursday, November 9, 2017 from 1:45-4:30 p.m. A Special Called Board Meeting will be held following the presentation.

Dr. Hargrove-Edwards left the meeting at 3:00 p.m.

V. Board Operations (cont'd)

A. Travel Vouchers

It was motioned by Stafford, seconded by Sallis, and unanimously agreed to pay the submitted travel vouchers totaling \$310.89.

VI. Executive Session

It was motioned by Strebeck, seconded by Sallis, and unanimously agreed that the Board consider a motion to close the regular meeting to determine the necessity of an Executive Session. The Board determined that an Executive Session was needed to sign completed certificates of license and review BQS/LPC applications. It was motioned by Strebeck, seconded by Sallis, and unanimously agreed that the Board go into Executive Session.

The Board entered into Executive Session at 3:31 p.m.

Stafford left the meeting at 4:30 p.m.

It was motioned by Sallis, seconded by Strebeck, and unanimously agreed that the Board exit Executive Session. The Board exited Executive Session at 5:47 p.m. and returned to open session.

Upon return to open session, the following was announced as actions taken while in Executive Session:

Review of Licensure Applications

- A. The Board reviewed LPC-S applications.
- B. The Board reviewed LPC applications.

Complaints/Denied Applications

A. The Board reviewed complaints.

It was motioned by Sallis and seconded by Stafford to accept a recommendation from McCormick to take no action on Complaint 2015-09. Ayes – 3; Nays – 0; Abstention – 1 (McCormick).

It was motioned by Sallis and seconded by McCormick to accept a recommendation from Stafford to take no action on Complaint 2017-17. Ayes – 3; Nays – 0; Abstention – 1 (Stafford).

B. The Board reviewed requests for informal and administrative hearings.

The Board will grant informal hearings and administrative hearings, but will set the hearing dates at the next Board meeting.

VI. Review of Licensure Applications – Executive Session

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS

APPLICATION REVIEW - EXECUTIVE SESSION

Friday, October 27, 2017

CR or Denied Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Bennett, Quincy Martias	Continued Review		5	0
Smith, Marilyn	Approved		5	0
Miles, Craft Shunta'	Approved		5	0
Ford, Ro'Deirdre Leann	Approved		5	0

CR or Denied Apps for LPC	BOARD DECISION	ABSTENTION	YAYS	NAYS
Johnson-Waldington, Mary L.	Approved		5	0
Neal, Jennifer Lynne	Approved		5	0

CR or Denied Apps for LPC-S	BOARD DECISION	ABSTENTION	YAYS	NAYS
Williams, Victoria Shauwann Beck	Continued Review		5	0
Byars, Shirley M.	Continued Review		5	0

New Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Leach, Madison Gayle	Approved		4	0
Adams, Mallory Jaye	Approved		4	0
Ard, LaShonda L.	Approved		4	0
Neese, Bethany Erin	Approved		4	0
Frerer, Liria S.	Approved		4	0
Chick, Krista Meghan	Denied		4	0
Bearss, Casey Dodd	Approved		4	0
Merideth, Kevin W.	Denied		4	0
Hopkins, David Gleason	Approved		4	0
Rayburn, Rebekah Claire	Approved		4	0
Hatchett, Prudence Laquita	Approved		4	0
Johnson, Marilyn J.	Approved		4	0
Whitacre, Amanda Michelle	Denied		4	0
Gordon, Michael D.	Continued Review		4	0
Davis, Danyelle Antionette	Approved		4	0
Faust, Ellen Edgerton	Denied		4	0

New Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
McCrary, Cynthia Letrice	Approved		4	0
Dalstra, Katherine Isbell	Approved		4	0
Todd, Vernon D.	Approved		4	0
Martinez, David Jacob	Approved		4	0
White, Natalie N.	Approved		4	0
Chapman, Maria Gloria	Approved		3	0
Smith, Lakendria Renada	Approved		3	0
Young, Ashley Dominique	Approved		3	0
Allen, Eric Walker	Continued Review		3	0

Board Request		ABSTENTION	YAYS	NAYS
Barnes, Michelle S. - request to renew lapsed license	Denied		4	0
Bozeman, Brent	Denied	Sallis	3	0
Grinstead, Phyllis A. - request administrative hearing for denied application	Schedule Informal Hearing		4	0
Walker, Essence Moore - request to take exam third time	Approved		3	0
Tipton, Rochelle M. - request to take exam fourth time	Approved		3	0
Bowman, Amber A. - request informal hearing for denied application	Schedule Informal Hearing		4	0
Street, Steven Edward - request to take exam third time	Approved		3	0
Jacobson, Lisha K. - request to take exam third time	Approved		3	0

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
License Report to Board - October 27, 2017

Licensed Since Last Meeting - September 8, 2017	Issue Date	Lic Number
Barbara Ann Allman	9/12/2017	2209
Mary Louise Clark	10/4/2017	2216
Tamara D. Coleman	9/8/2017	2207
Stephanie Jill Gorman	9/14/2017	2210
Amber Evatte Hudson	10/12/2017	2219
Emily Cayson Mize	9/18/2017	2214
Leslie Dinger Oattis	9/12/2017	2208
Jonathan Douglas Reeves	9/15/2017	2212
Angela Michelle Roye	9/18/2017	2213
Kenneth A. Spansel	10/11/2017	2217
Talya Straughter	9/14/2017	2211
Terry V. Timmons	9/18/2017	2215
Tabitha Walls	10/11/2017	2218

License Retired

	Lic#	Issue Date
Blomme, Joanne Marie	0279	5/5/1990
Byrd, Leonard O.	0022	4/11/1986

VII. Complaints/Denied Applications – Executive Session

<p>MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS Executive Session - October 27, 2017</p>

COMPLAINTS	BOARD DECISION	Investigating Board Member
2013-02	No Update	Update on Appeal
2015-09	No Action	J. McCormick
2016-04	Update on Order (11/30/17)	W. Frazier
2016-05	Update on Order (11/30/17)	W. Frazier
2016-06	issue order	J. McCormick
2016-07	No Update	J. McCormick
2016-20	No Update	J. McCormick
2016-22	No Update	S. Stafford
2016-25	No Update	J. McCormick
2016-28	No Update	S. Stafford
2017-05 Denied Application	Administrative Hearing October 27, 2017	S. Stafford
2017-07	No Update	W. Frazier
2017-08 Denied Application	Administrative Hearing October 27, 2017	S. Stafford
2017-09	Agreed Ordered issued	W. Frazier
2017-10	No Update	J. McCormick
2017-11	No Update	J. McCormick
2017-12	No Update	S. Stafford
2017-13	No Update	J. McCormick
2017-14	No Update	K. Sallis
2017-17	No Action	S. Stafford
2017-18	No Update	K. Sallis
2017-20	No Update	R. Strebeck
2017-21	No Update	R. Strebeck

VIII. Next Meeting

Special Called Teleconference Board Meeting

The Meeting is being held for purpose of planning and preparing the Board's presentation at the Mississippi Counseling Association (MCA) annual conference and establishing future Board meeting dates.

Wednesday, November 1, 2017 - 11:00 a.m.

Available for public attendance at 239 North Lamar Street, Suite 402, Robert E. Lee Building, Jackson, Mississippi.

IX. Adjourn

It was motioned by Sallis, seconded by Strebeck, and unanimously agreed that the meeting be adjourned.

The meeting was adjourned by McCormick at 5:54 p.m.

Approved this the 8th day of December, 2017.

/s/

/s/

Board Chair

Board Member