

MINUTES

Mississippi State Board of Examiners for Licensed Professional Counselors
Regular Board Meeting
Suite 402; Robert E. Lee Building
239 North Lamar Street; Jackson, Mississippi
September 17, 2015

Board Members Present

Dr. Walter Frazier, Chair
Dr. Glenn Waller
Dr. Diane Williams
Dr. Susan Carmichael
Dr. Juawice McCormick, Vice-Chair (arrived at 9:45 a.m.)

Others Present

Jeff Jernigan, Attorney General's Office
Alice Gorman, Cornerstone Consulting Inc.
LeeAnn Mordecai, Executive Director

Board Members Absent

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board"), held in the Board office at Suite 402 of the Robert E. Lee Building located at 239 North Lamar Street in Jackson, Mississippi, was called to order at 9:25 a.m. by Dr. Walter Frazier, Chair ("Chair") on September 17, 2015. A roll call of members was taken and a quorum was present.

II. Board Operations

A. Financial Matters

1. Financial Report

The Board reviewed Routine Expenditures and Encumbrances to FY2016 Budget as presented by Cornerstone Consulting representative Alice Gorman.

The 2016 Year-to-Date budget was presented by Alice and reviewed by the Board. Discussion was held regarding upcoming expenditures, cash flow, and the possibility of budgeting for MCA.

2. Outstanding Invoices for Payment

The Board reviewed outstanding invoices submitted for payment by Cornerstone Consulting, Inc., in the "Outstanding Invoices for Payment" Report.

3. Travel Vouchers

Upon motion by McCormick, seconded by Waller, the Board unanimously agreed to approve Board travel expenses for Williams, Carmichael, Frazier, McCormick, and Waller in the total amount of \$577.30.

III. Old Business

A. Rules and Regulations

1. Violation of Practicing without a License

The possibility of fining for practicing without a license was discussed and the Board attorney relayed that the Board did not have the authority.

B. MCA Conference

Fees for travel, registration, and hotel were considered. Upon motion by Williams, seconded by McCormick, the Board agreed to pay for the conference registration, 2 night's hotel accommodations, meals, and travel for the Board members, Executive Director, and Attorney. Waller abstained.

McCormick, Frazier, and Mordecai will coordinate MCA presentation.

C. Attorney General's Legal Services Letter

The letter penned by McCormick was reviewed by the Board. Upon motion by Williams, seconded by Waller, the Board unanimously agreed to approve and send the letter as written.

IV. New Business

A. Personal and Licensure History – Part III of Application

Discussion was held regarding question #10 and determined that errors of omission will result in immediate denial of licensure.

Upon motion by Waller, seconded by Frazier, the Board unanimously agreed to adjust the question by placing "ever" and "or" in bold and also adding a statement in the instructions related to the Rules and Regulations and emphasis that omission of information will result in denial. ("The failure to accurately disclose information will result in immediate denial of licensure.")

B. Continuing Education Approval Request

Request for pre-approval for overseas training was considered. The training is not approved by NBCC or any other pre-approved provider. A suggestion for other trainings was made. Mordecai to inform LPC of other CEH options available.

C. Contract Employee

A contract from Cornerstone for contract employee was requested for review later in the meeting.

D. Review of Continuing Education Hours

Request for approval of social work hours was reviewed, discussed, and unanimously denied upon motion by McCormick, seconded by Williams.

The Chair recessed the meeting for lunch at 11:15 a.m.

The Chair reconvened the Board meeting at 11:45 a.m. and the meeting returned to open session.

V. Executive Session

Upon motion by Williams, the meeting was closed at 11:46 a.m. for a determination of the necessity for an Executive Session. The Board made a determination that an Executive Session was needed for the purpose of reviewing complaints, discussing issues pertaining to matters of potential litigation, and reviewing licensure applications. The Board exited closed session, upon motion by Waller, seconded by McCormick, and unanimously carried. A motion was made by Waller, seconded by McCormick, and unanimously passed to go into Executive Session at 11:47 a.m.

Upon conclusion of the business of the Executive Session, motion by Waller, seconded by McCormick, and unanimously approved, the Board agreed to exit Executive Session, and return to open session at 2:38 p.m.

Upon return to open session, the following was announced as action taken while in Executive Session.

Applications were reviewed. Complaints were reviewed and discussed

Upon motion by McCormick, seconded by Williams, the Board unanimously agreed to approve decisions made during Application Review (see following chart for additional details). Abstentions noted.

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS

APPLICATION REVIEW

Thursday, September 17, 2015

Board Request	BOARD DECISION	ABSTENTION	YAYS	NAYS
Love-Johnson, Bobbie - exam	Denied		5	0
Brittany Spence Sapp - hearing	Hearing November 19 - 2:30 pm			
Ruby Jackson - hearing	Hearing November 19 - 3:30 pm			

CR Apps for LPC-Supervisor	BOARD DECISION	ABSTENTION	YAYS	NAYS
Houston, Phyllis J.	Approved		5	0
Pannel, Mary Bess Woodard	Denied	McCormick	4	0
Frelix, Brenda F.	Approved	Frazier	4	0

New Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Wood, Robin Leigh	Denied		5	0
Main, Jennifer Austin	Approved pending exam scores		5	0
Harris, Tiffany Lovelady	Approved		5	0
Holmes-Moore, Jana L.	Approved		5	0
Failing, Katherine J.H.	Approved	McCormick	4	0

New Apps for LPC-Supervisor	BOARD DECISION	ABSTENTION	YAYS	NAYS
McDonald, Imari Rahsann	Approved		5	0
Anderton, Ariel Catheryne	Approved		5	0
Walker, Jennifer Renee'	Approved		5	0

New Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Jones, Cynthia W.	Approved		5	0
Griffin, Sotderia Shanta	Approved	Frazier	4	0

<p>MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS License Report to Board - September 17, 2015</p>

Licensed Since Last Meeting -August 27, 2015	Issue Date	Lic Number
Steven Brent Andrus	8/28/2015	2030
Kassandra Lynn Decker	9/3/2015	2037
Nicole Elizabeth Morgan Ely	9/1/2015	2033
Karen Sue Ozbirn	8/28/2015	2032
Erica L. Peebles	9/2/2015	2035
Dani Nichols Pinkston	9/2/2015	2036
Meaghan L. Rice	8/28/2015	2031
Jolene Lynelle Wilson	9/1/2015	2034

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
Complaints - September 17, 2015

COMPLAINTS	BOARD DECISION	Investigating Board Member
2013-06	October 22 Hearing - 9:30	J. McCormick
2014-12	October 22 Hearing - 1:30	W. Frazier
2015-09	pending	S. Carmichael
2015-10	pending	S. Carmichael
2015-11.1 & 11.2	pending	G. Waller
2015-13 - denied application	October 22 Hearing - 9:00	G. Waller
2015-14 - denied application	November 19 Hearing -1:30	G. Waller
2015-15 - denied application	November 19 Hearing -2:30	S. Carmichael
2015-16	pending	D. Williams
2015-17 - denied application	set hearing November 19 @ 2:30 p.m.	McCormick
2015-18	Assigned	W. Frazier
2015-19 - denied application	set hearing November 19 @ 3:30 p.m.	McCormick

Licenses to change status to "Retired"		Lic Number
Hunter, Kathy Justice	Eupora, MS	0736
Hughes, Jr., Jerald Stacy	Canton, MS	435

VI. Old Business (continued)

A. Rules and Regulations

1. Lapsed & Inactive Status

Discussion was held regarding lapsed and inactive status. Williams will look further into how this is handled by other Boards and be prepared to make a recommendation at the next Board meeting.

2. Juris Prudence Exam

Waller will continue to research the juris prudence exam, supervisor exam, and work with NBCC/CCE to determine process of development and make a recommendation at the next Board meeting.

VII. Board Operations (continued)

A. Minutes Approval

Upon motion by McCormick, seconded by Williams, the Board unanimously agreed to approve the July 16-17, 2015, Board minutes.

VIII. Next meeting

Special Called Board Meeting for Purpose of Administrative Hearing

Thursday, October 22, 2015, 9:00 a.m.

Thursday, October 22, 2015, 9:30 a.m.

Thursday, October 22, 2015, 1:30 p.m.

239 N Lamar Street; 2nd Floor; Conference Room C

Robert E. Lee Building

Jackson, MS

Regular Board Meeting

Thursday, October 22, 2015 (immediately following the conclusion of the hearing)

239 N Lamar Street; 4th Floor; Suite 402

Robert E. Lee Building

Jackson, MS

V. Adjournment

Upon motion by Carmichael, seconded by McCormick, the Board unanimously agreed to adjourn the meeting at 2:55 p.m.

Approved this the 22nd day of October, 2015.

/s/

/s/

Chair

Board Member