

MINUTES

Mississippi State Board of Examiners for Licensed Professional Counselors
Regular Board Meeting
Suite 402; Robert E. Lee Building
239 North Lamar Street; Jackson, Mississippi
Wednesday, July 27, 2016

Board Members Present

Dr. Walter Frazier, Chair, Congressional District At Large
Dr. Juawice McCormick, Vice-Chair, Congressional District IV
Dr. Aretha Hargrove-Edwards, Congressional District II
Steven Rollins Stafford, Congressional District III

Others Present

Wm. Jeffrey Jernigan, Board Attorney, Special Assistant Attorney General
LeeAnn Mordecai, Board Executive Director
Alice Gorman, Board CPA/Contract Agent, Cornerstone Consulting, Inc.

Board Member Absent

Congressional District I – Vacant

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”) was called to order at 9:05 a.m. by Dr. Walter Frazier, Chair (“Chair”), on Wednesday, July 27, 2016. The meeting was held at the Board office, located in the Robert E. Lee Building, 239 North Lamar Street, Suite 402, Jackson, Mississippi 39201. A roll call of members was taken and a quorum was present.

Introductions and Welcome to New Board Members

The Chair welcomed new Board members and asked for introductions. All present introduced themselves. The two new Board members are: Dr. Aretha Hargrove-Edwards and Steven Rollins Stafford.

Attorney Wm. Jeffrey Jernigan administered the Oath of Office to the new Board members and provided a short orientation.

Upon motion by Stafford, seconded by McCormick, the Board unanimously agreed Hargrove-Edwards serve as Board Secretary effective immediately.

II. Board Operations

A. Minutes Approval

Upon motion by McCormick, seconded by Frazier, the Board unanimously agreed to accept minutes of the Wednesday, June 15, 2016, Board meeting as written.

B. Financial Matters

1. Payment of Routine Expenditures

No routine expenditures were submitted for payment by Cornerstone Consulting, Inc.

2. FY2017 Budget Update

Upon motion by Stafford, seconded by McCormick, the Board unanimously agreed to accept the proposed budget request presented by Gorman, with amendments. The budget request is for fiscal year July 1, 2017-June 30, 2018.

3. Travel Vouchers

Upon motion by Stafford, seconded by McCormick, the Board unanimously agreed to pay travel vouchers totaling \$311.04.

III. Executive Session

It was motioned by Stafford, seconded by Hargrove-Edwards, and unanimously carried that the Board close the regular meeting at 10:23 a.m. to consider the necessity of an Executive Session. The Board determined that an Executive Session was needed to review licensure applications, renewals, and complaints and to discuss issues pertaining to matters of potential litigation. It was motioned by Stafford, seconded by McCormick, and unanimously carried that the Board had reason to go into Executive Session.

The Board exited closed session, upon motion by Stafford, seconded by McCormick, and unanimously carried. Upon motion by Stafford, seconded by McCormick, the Board unanimously agreed to go into Executive Session at 10:23 a.m.

The Chair recessed the Executive Session at 12:09 p.m.

The Chair reconvened the Executive Session at 12:49 p.m.

Upon conclusion of the business of the Executive Session, motion by Stafford, seconded by Hargrove-Edwards, and unanimously approved, the Board agreed to exit Executive Session, and return to open session at 4:19 p.m.

Upon return to open session, the following was announced as action taken while in Executive Session. Complaints were reviewed and discussed. Requests for informal hearings were discussed and hearing dates set. LPC and LPC-S Applications were reviewed. Certificates were signed.

It was motioned by Stafford and seconded by Frazier to accept a recommendation from McCormick to take no action on Complaint 2015-10. Ayes – 3; Nays – 0; Abstention – 1 (McCormick).

It was motioned by McCormick, seconded by Stafford, and unanimously carried to accept a recommendation from Dr. Glenn Waller (former Board member) to set a hearing for Complaint 2015-11.1 and Complaint 2015-11.2.

It was motioned by Stafford and seconded by McCormick to accept a recommendation from Frazier to take no action on Complaint 2015-18. Ayes – 3; Nays – 0; Abstention – 1 (Frazier).

It was motioned by Stafford and seconded by Frazier to accept a recommendation from McCormick to take no action on Complaint 2015-21. Ayes – 3; Nays – 0; Abstention – 1 (McCormick).

It was motioned by Stafford and seconded by Frazier to accept a recommendation from McCormick to take no action on Complaint 2015-20. Ayes – 3; Nays – 0; Abstention – 1 (McCormick).

It was motioned by Stafford and seconded by McCormick to accept a recommendation from Frazier to take no action on Complaint 2015-23, Complaint 2015-24, Complaint 2015-25, and Complaint 2015-27. Ayes – 3; Nays – 0; Abstention – 1 (Frazier).

Complaint 2013-02 is pending.

It was motioned by Stafford, seconded by Frazier, and unanimously carried to take no action on Complaint 2016-01.

It was motioned by Stafford and seconded by Hargrove-Edwards to accept a recommendation from Frazier to set a date for an administrative hearing for Complaint 2016-04 and 2016-05. Ayes – 3; Nays – 0; Abstention – 1 (Frazier).

It was motioned by Stafford, seconded by Hargrove-Edwards, and unanimously carried that the Board accept the Application Review as presented by the Executive Director.

It was motioned by Stafford, seconded by McCormick, and unanimously carried that the Board exit the Executive Session at 4:19 p.m. and return to open session.

It was motioned by Stafford, seconded by McCormick, and unanimously carried that the Board approve decisions made during the Executive Session regarding licensure applications and complaints. The following chart outlines actions taken, with abstentions noted.

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
APPLICATION REVIEW - EXECUTIVE SESSION
Wednesday, July 27, 2016

CR or Denied Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Dukes, Byron Devon	Approved	0	4	0
Davis, Paula Denise	Approved	0	4	0

CR Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Madaris, Melody Elaine Wilson	Denied	0	4	0

New Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Johnson, Stanley Darren	Continued Review	0	4	0
Beard, Susan Elizabeth	Approved	0	4	0
Wood, Elizabeth Ann	Denied	0	4	0
Mooneyhan, Carla May	Continued Review	0	4	0
Weaver, Misty L.	Approved	0	4	0
Hampton, Karen Jones	Denied	0	4	0
West, Ashlie Swindoll	Approved	0	4	0
Thigpen, Caitlin Brock	Approved	0	4	0
Holbrooks, Joseph Andrew	Denied	0	4	0
Foreman, Cali Marisa	Approved	0	4	0

New Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Lenoir, Brittany Trinise	Continued Review	0	4	0
Taylor, Laurin Denise	Continued Review	0	4	0
Gandy, Reginald	Denied	0	4	0
Wells, Jr., Eddie L.	Denied	0	4	0

Apps for LPC-S	BOARD DECISION	ABSTENTION	YAYS	NAYS
Steen-Brown, Adrian	No Action - Lack of Quorum			
Fratesi-Long, Debra	Continued Review	0	4	0
Davis, Lakesha Thomas	Continued Review	0	4	0
Johnson, Allen Keith	Approved	0	4	0
Hill, Jr., William Harvey	Approved	0	4	0

Board Request

Drake, Tonya L. Heath	Set informal hearing 8/22/16			
Williams, Marquisha	Set informal hearing 8/22/16			
Gambe, Sarah Davis	Set informal hearing 8/22/16			

COMPLAINTS REVIEW - EXECUTIVE SESSION

COMPLAINTS	BOARD DECISION	Investigating Board Member
2015-09	Pending	J. McCormick
2015-10	Take No Action	J. McCormick
2015-11.1 & 11.2	Set hearing October 19, 2016 at 9:30 a.m.	G. Waller
2015-18	Take No Action	W. Frazier
2015-20	Take No Action	J. McCormick
2015-21	Take No Action	J. McCormick
2015-22 - denied application	schedule administrative hearing or informal hearing	J. McCormick
2015-23	Take No Action	W. Frazier
2015-24	Take No Action	W. Frazier
2015-25	Take No Action	W. Frazier
2015-26	Take No Action	W. Frazier
2013-02	Pending	Update on Appeal
2014-12	Pending	Frazier - Compliance with Agreed Order
2016-01	Take No Action	G. Waller
2016-02	Pending	W. Frazier
2016-03 - denied application	Schedule administrative hearing	W. Frazier
2016-04	Schedule administrative hearing September 21	W. Frazier
2016-05	Schedule administrative hearing September 21	W. Frazier
2016-06	Pending	J. McCormick
2016-07	Pending	J. McCormick
2016-10	assigned	A. Hargrove-Edwards
2016-11	Pending	W. Frazier
2016-12	assigned	S. Stafford
2016-13 denied application (M Williams)	set informal hearing August 22, 2016 at 1:00 p.m.	
2016-14 denied application (S Gambe)	set informal hearing August 22, 2016 at 1:20 p.m.	
2016-15 denied application (T Drake)	set informal hearing August 22, 2016 at 1:40 p.m.	

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
License Report to Board - July 27, 2016

Licensed Since Last Meeting - June 15, 2016	Issue Date	Lic Number
Lesley R. Blackwell	6/20/2016	2103
Shalon Monnet Bradley	7/18/2016	2107
Alayna Speed Bryant	7/19/2016	2108
Lecretia Williams Clark	7/11/2016	2105
Roane Therrell Hunter Jr.	7/18/2016	2106
Jessica L. Matthews	6/20/2016	2102
RobDreka C. Shaw	6/27/2016	2109
Katryna High Twilbeck	7/26/2016	2110
Infanta Chantel White	6/21/2016	2104

Renewals Review – Executive Session

- A. "Yes" Response to Personal and Licensure History Questions – Tabled until September meeting
- B. Department of Public Safety Background Check for Criminal History – Tabled until September meeting

IV. Old Business

No old business was discussed.

V. New Business

- A. Upon motion by McCormick, seconded by Stafford, the Board unanimously agreed to include the "Rating of Legal Services of the Attorney General Representative" as new business and to give an evaluation of Attorney Wm. Jeffrey Jernigan as "excellent."
- B. The Chair called for discussion of Legislative Agenda. Items of concern for the Board during the upcoming legislative session includes:
 - 1. Fingerprint Background Check
 - 2. First Judicial Court for Appeals
 - 3. Two-Tier License

VI. Next Meeting

Regular Board Meeting

Monday, August 22, 2016, 9:00 a.m.
Robert E. Lee Building
239 North Lamar Street, Suite 402
Jackson, MS 39201

Informal Hearings of the Board

Monday, August 22, 2016, 1:00 – 3:00 p.m.
Robert E. Lee Building
239 North Lamar Street, Suite 402
Jackson, MS 39201

Administrative Hearing

September 21, 2016, 9:30 a.m.
Robert E. Lee Building
239 North Lamar Street, Classroom C, 2nd Floor
Jackson, MS 39201

Regular Board meeting

September 21, 2016, immediately following conclusion of the hearings
Robert E. Lee Building
239 North Lamar Street, Classroom C, 2nd Floor
Jackson, MS 39201

VII. Adjourn

It was motioned by Stafford, seconded by McCormick, and unanimously carried that the Board adjourn. The meeting was adjourned at 4:56 p.m. by Frazier.

Approved this the 22nd day of August, 2016.

/s/

Board Chair

/s/

Board Member