

MINUTES

Mississippi State Board of Examiners for Licensed Professional Counselors
Regular Board Meeting
Suite 402; Robert E Lee Building
239 North Lamar Street; Jackson, Mississippi
September 26-27, 2014

Board Members Present:

Dr. Glenn Waller Chair
Dr. Walter Frazier, Vice-Chair
Dr. Susan Carmichael
Dr. Juawice McCormick
Dr. Diane Williams

Others Present:

Jeff Jernigan, Attorney General's office
LeeAnn Mordecai, Executive Director
Denise DeRossette, Cornerstone Consulting, Inc.
Drew Jackson, MS Licensed Professional Counselors Association (MLPCA)
Dr. Janice Booth, Mississippi College (joined the meeting at 9:40 a.m.)

Board Members Absent:

None

I. Call to Order

The Regular Board Meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board"), held in Suite 402 of the Robert E Lee Building located at 239 North Lamar Street in Jackson, Mississippi, was called to order at 9:10 a.m. by the Chair. A roll call of members was taken and a quorum was present.

II. Board Operations

A. Minutes Approval – July 25-26, 2014

Minutes for July 25, 2014 and July 26, 2014 were reviewed spurring discussion of fingerprint rule and protocol. Mordecai and Jernigan gave an update on the issue. Upon motion by Frazier, seconded by Carmichael, and unanimously carried, the Board agreed to approve July 25 and 26 minutes.

Chair postponed Board Operations discussion until Cornerstone representative could join the meeting and moved to New Business.

III. New Business

A. Guidelines on where counselors can meet patients (i.e. doctor's office, McDonald's, client's home)

Waller raised New Business related to guidelines on where counselors can meet patients (i.e. doctor's office, McDonald's, client's home). After discussion between Waller, Carmichael, and Frazier, Waller stated that the ACA Code of Ethics should be referenced.

II. Board Operations (cont'd)

B. Financial Management

1. Budget

DeRossette presented the current budget report, YTD.

2. Outstanding Invoices for Payment

Cornerstone presented "Outstanding Invoices for Payment". The Board agreed to modify to include an additional temp service fee of \$321.30 and to pay a total of \$7090.48 in invoices needing approval for payment. An additional invoice for the Cabot Lodge was added in the amount of \$90.47 bringing the total to \$7180.95 in invoices needing approval for payment. Legal Services listed on "Outstanding Invoices for Payment" was modified to be for the 4/1/14 – 6/30/14 time period.

Discussion was held regarding the Attorney General bill, including what to pay, when to pay, how it might impact budget needs, and if the bill disputed had been revised. Jernigan requested an update on the latter for the AG's office and reports back that he has left a message for Liza Hammack.

DeRossette left the meeting to determine remaining FY14 and FY15 Authority

III. New Business (cont'd)

B. What can a supervisee market self as while working on hours with a BQS?

New Business was discussed regarding what a supervisee can market themselves as while working on hours with a BQS. Tier systems were discussed. Waller suggested the topic be tabled until Rules and Regulations are discussed.

C. Policy for publishing LPC contact information

New Business was discussed regarding LPC and BQS information being published on the LPC website. After discussion, Frazier motioned, McCormick seconded, and the Board unanimously agreed to remove the contact information populated list of BQS's.

D. Guest – Dr. Janis Booth, Mississippi College

The Chair asked Dr. Booth of Mississippi College (MC) about her participation today. Dr. Booth presented the Board with a letter detailing concerns of MC that the Board may have altered the experience requirements for licensure applicants. Rules 4:3 (“up to one thousand seven hundred fifty hours may be obtained while enrolled in a Graduate Degree program, including internship/practicum and, although not required, where possible the Board would prefer LPC Supervision during internship/practicum...”) was discussed as well as 73-30-9 (h) (“The applicant has had two years of supervised experience in professional counseling, or its equivalent, acceptable to the board, one year of which may be concurrent with the pursuit of the master’s degree program.”). The discussion was tabled for executive session.

II. Board Operations (cont’d)

C. Financial Management (cont’d)

DeRossette presented an updated remaining FY14 and FY15 Authority.

The Chair called for a recess at 10:45 a.m.

The Chair called the Board back to order at 10:56 a.m.

2. Outstanding Invoices for Payment (cont’d)

Discussion continued regarding payment of Attorney General invoices. Waller motioned, McCormick seconded, and the Board unanimously agreed to approve the outstanding invoices dated September 26, 2014 in the amount of \$7180.95 which includes the Attorney General invoice for the 4/1/14 – 6/30/14 time period.

3. Mississippi Counseling Association Conference

McCormick informed the Board of the status of MCA presentation proposal. Board discussed whether or not to present at the conference. The Board agreed to present at the MCA conference on Friday morning in back to back sessions.

4. License Verification Fee

Discussion was held regarding fees for state to state records transfers and/or license verifications. Mordecai recommended the Board keep the File Transfer

Fee of \$40. She further stated a License Verification Request Fee of \$25 be considered. Upon motion by Carmichael seconded by Waller, the Board unanimously agreed to add Rule 2.1.n License Verification Fee of \$25.

5. Data Profile of LPC on Website

Interests and specialties for LPC's were considered as an addition to the website information. Discussion was held regarding liability on the Board's part if publish such information as an endorsement. Consideration was given to collect such information and Waller stated the Board would not publish interest and specialties.

6. Publish Certifications of LPCs

Discussion was held regarding if certifications should be listed on website beyond the LPC or LPC-S designation. Waller stated that only the LPC or LPC-S designation will be listed on the website as all others are beyond the scope of the Board.

7. Education and Experience Requirements

The Board discussed if someone with a 48 hour degree can obtain hours prior to completing 60 hours. Waller suggested further discussion be tabled until discussion of Rules and Regulations.

The Board recessed for lunch at 11:55 a.m.

The Board resumed at 12:25 p.m.

III. Executive Session

Upon motion by Frazier, seconded by Williams, the Board unanimously agreed, the meeting was closed for a determination of the necessity for an executive session. While in closed session, a motion was made by Frazier, seconded by McCormick, and unanimously passed to enter into Executive Session at 12:30 p.m. for the purpose of reviewing applications for LPC and Board Qualified Supervisor and complaints.

Dr. Carmichael and Dr. Williams left the meeting at 3:55 p.m. A quorum was still present and the Board activity continued.

Upon motion by Frazier, seconded by McCormick, the Board unanimously agreed to recess for the day at 4:35 p.m. and reconvene at 8:00 a.m. on Saturday, September 27, 2014.

The Board reconvened at 8:10 a.m. on September 27, 2014.

Board Members Present:

Dr. Glenn Waller, Chair
Dr. Walter Frazier, Vice-Chair
Dr. Susan Carmichael, Secretary
Dr. Juawice McCormick
Dr. Diane Williams (joined the meeting at 8:20 a.m.)

Others Present:

LeeAnn Mordecai, Executive Director
Jeff Jernigan, Attorney General's office
The Board remained in Executive Session. Complaints were reviewed.

Board Members Absent:

None

The Board remained in Executive Session and the Review of applications for LPC and Board Qualified Supervisor and complaints continued.

Upon conclusion of the business of the Executive Session, motion by McCormick, seconded by Frazier, and unanimously passed, the Board agreed to exit Executive Session and returned to open session at 11:07 a.m.

Upon motion by McCormick, seconded by Carmichael, and unanimously carried, the Board agreed to vote on results of review as read by LeeAnn Mordecai, Executive Director.

Upon return to open session, the following was announced as action taken while in executive session.

Certificates were signed.

**APPLICATION REVIEW
September 26-27, 2014**

CR or Denied Apps for Licensure		BOARD DECISION	ABSTENTION	YAYS	NAYS
Mudd	Caitlin Rae Cousins	Approved		5	0
Cline	Anna Adams	Approved	W. Frazier	4	0
Paige	Miracle Ronjan	Continued Review		5	0
Bailey	Lacy Baker	Approved		5	0
Henderson	Rachel Lauren	Denied	W. Frazier	4	0

Jones	Kristen	Approved	W. Frazier	4	0
Steinriede	Kelcey S.	Approved		5	0

CR or Denied Candidacy		BOARD DECISION	ABSTENTION	YAYS	NAYS
Simon-Allen	Joaquin	Approved		5	0
Allen	Kimberly Y.	Approved		5	0
Heise	Diana S.	Approved		5	0

CR BQS		BOARD DECISION	ABSTENTION	YAYS	NAYS
Vincent	Catherine Bishop	Approved	J. McCormick G. Waller	3	0
Carter	Aleicha Hatten	Continued Review		5	0
Necaise	Heather R.	Approved		5	0
Harris	Earnestine Yvette	Approved		5	0
Hillerman	Michael	Approved		5	0
Rothman	Marie	Approved		5	0
BOARD REQUEST		BOARD DECISION	ABSTENTION	YAYS	NAYS
Love-Johnson	Bobbie F.	Approved		5	0

New Apps for Candidacy		BOARD DECISION	ABSTENTION	YAYS	NAYS
Toles	Anne	Approved		5	0
Debose-Moore	Ebonye'	Approved		5	0
Dunlap	Ryan W.	Approved		5	0
Bell	Sharon Terry	Approved		5	0
Motton	Marketa Renee	Approved		5	0
Lane	LaShonda L.	Continued Review		5	0
Phillips	Tanisha Yahne	Approved		5	0

New Apps for Licensure		BOARD DECISION	ABSTENTION	YAYS	NAYS
Jones	Juaniece	Approved		5	0
Overby	Shelly Traxler	Approved		5	0
Mason	Kimberly Lyniece	Approved		5	0
McMillon	Trisha	Approved		5	0
Skingley	Rebeckah	Approved		5	0
Davis	Rhonda O.	Approved		5	0
Yu	Fangzhou	Approved		5	0
Eskrige	Talunja M.	Approved		5	0
Ray	Deanna L.	Approved		5	0
Hedge, Jr.	Robert L.	Approved		5	0
Anderson	Dorothy Jefferies	Continued Review		5	0
Wade	Quentarius D.	Denied		5	0

BQS		BOARD DECISION	ABSTENTION	YAYS	NAYS
Illion	Timiko M.J.	Approved		5	0
Bailey	Kendrick	Approved		5	0
Curry	Carla L.	Approved		5	0
Dunlap	Jonathan E.	Approved		5	0
Justice	Cheryl Ann	Approved		5	0
Hollins	Deidere La'Shawn	Approved		5	0
Turner	Amy H.	Approved		5	0

Complaints

- Case #01262012 - Frazier stated he is recusing himself from #0126-2012. Williams stated she is recusing herself from case #01262012. Waller stated he has not served as the investigator for this case and can therefore remain as a voting member in the case. It was determined that former board member Weems will be contacted to continue in the capacity of investigator. A hearing date of November 20 or 21, 2014, was set.
- Case #072012 - This case has been previously settled.
- Case #2013-05 - Case is discussed briefly with input from the Board requested. As a result, the case is Continued Review.
- Case #2013-06 - The Board requested to modify the proposed order to include “voluntary surrendered due to disciplinary action” and “the Board may consider the current complaint in future decision regarding licensure”. Upon motion by Carmichael, seconded by Frazier, the Board unanimously agreed to accept the agreed upon order with the modifications made. McCormick abstained. Jernigan will make changes and propose such to parties involved.
- Case #2013-07 - Hearing to be set and is considered for January 23, 2014. The Board meeting will follow the hearing.
- Case #2014-01 - Case is discussed briefly with input from the Board requested. As a result, the case is Continued Review.
- Case #2014-02 - Case is discussed briefly with input from the Board requested. As a result, the case is Continued Review.

- Case #2014-03 - Case is discussed briefly with input from the Board requested. As a result, the case is Continued Review.
- Case #2014-04 - Frazier recommended no action be taken. Upon motion by McCormick, seconded by Williams, the Board unanimously agreed to recommend no action. Frazier abstains.
- Case #2014-05 - Case is discussed briefly with input from the Board requested. As a result, the case is Continued Review.
- Case #2014-06 - Carmichael recommended no action be taken. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to take no action on 2014-06. Frazier abstained.

II. Board Operations (cont'd)

C. Financial Management (cont'd)

Upon motion by McCormick, seconded by Frazier, and unanimously passed, the Board agreed to pay the revised Attorney General's bill from January – March 2014 in the amount of \$6792.50.

Upon motion by Carmichael, seconded by McCormick, and unanimously passed, the Board agreed to approve expense vouchers for Williams in the amount of \$201.60, for Carmichael in the amount of \$215.90, for Waller in the amount of \$198.46, for McCormick in the amount of \$135.52, and for Frazier in the amount of \$103.96.

D. 2014 ACA Code of Ethics

Upon motion by Frazier, seconded by Williams, and unanimously passed, the Board agreed to adopt the 2014 ACA Code of Ethics. This will go into effect on October 22, 2014.

Waller called for to recess for lunch at 12:15 p.m.

Session resumed at 12:50 p.m.

E. Rules and Regulations Review

Rules and Regulations were revised.

II. Next Meeting

The Board proposed to hold a Special Called Meeting via teleconference on October 8, 2014 at 8:30 a.m. Mordecai to post and set up.

Wednesday, October 8, 8:30 a.m.

Special Called Teleconference Board Meeting

239 North Lamar Street; Suite 402; Robert E Lee Building, Jackson

Friday, November 7, 9:00 a.m.

Special Called Board Meeting

Mississippi Counseling Association Conference

MR-205; Jackson Convention Complex, Jackson, Mississippi

Thursday, November 20, 2014 9:00 a.m.

Regularly Scheduled Board Meeting

239 North Lamar Street; Suite 402; Robert E Lee Building, Jackson

Friday, November 21, 9:00 a.m.

Special Called Board Meeting for purpose of administrative hearing.

Friday, November 21, 2014, 9:00 a.m.

Room 138 North; Woolfolk Building

501 North West Street, Jackson, Mississippi

Continuation & Relocation of Regular Board Meeting

Friday, November 21, 2014, 12:00 p.m. (or immediately following conclusion of hearing)

239 North Lamar Street; Suite 402; Robert E Lee Building, Jackson

III. Adjournment

Upon motion by Frazier, seconded by McCormick, the Board unanimously agreed to adjourn at 3:17 p.m.

Approved this the 20th day of November, 2014.

/s/

Glenn Waller, Chair

/s/

Board Member