

MINUTES

Mississippi State Board of Examiners for Licensed Professional Counselors
Special Called "Teleconference" Board Meeting
Suite 402; Robert E Lee Building
239 North Lamar Street; Jackson, Mississippi
March 4, 2014

Board Members Present:

Dr. Glenn Waller Chair
Dr. Walter Frazier, Vice-Chair
Dr. Susan Carmichael
Dr. Juawice McCormick

Others Present:

LeeAnn Mordecai, Executive Director
Denise De Rossette, Cornerstone Consulting, Inc.

Legal Counsel Present

Bill Rosamond, Attorney General's Office

Vacancy

Member, Congressional District IV

I. Call to Order

The Special Called "Teleconference" Board Meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board"), available for public attendance and participation in the Board office located at 239 North Lamar Street, Suite 402, Robert E. Lee Building, Jackson, Mississippi, was called to order at 12:06 p.m. by Dr. Glenn Waller, Chair ("Chair"). A roll call of members was taken, four Board members were present, and a quorum was established. The purpose of the special called meeting was to review proposals for contract services for licensing system.

II. Review Proposals for Contract Services for Licensing System

Cornerstone informed the Board that a full request for quotes process, developed based on requirements of Board's needs for online licensing system, was carried out. Bids were sent to bidders. Two were received back. Bids were opened at 1:00 p.m. on Friday, February 28, 2008, and then evaluated independently by two reviewers. The Board received summaries and the "Request for Quotes Evaluation & Recommendation Report" and "Score Sheet" prior to the teleconference.

After review of reports and discussion, the Chair called for a motion and vote from the Board.

Upon motion by Frazier, seconded by McCormick, the Board unanimously agreed to enter into contract with ProsonITech for development of licensing system, with details of project work plan to be jointly developed with Executive Director, Cornerstone consultant, and Board attorney, and the contract for services to be written by Board attorney.

Upon motion by Frazier, seconded by Carmichael, and unanimously passed, the meeting was adjourned at approximately 12:25 p.m.

Approved this the 27th day of February, 2014.

_____/s/_____

Glenn Waller, Chair

_____/s/_____

Board Member

**Mississippi State Board of Examiners
for Licensed Professional Counselors
(MS LPC Board)**

**Notice of Special Called
“Teleconference” Board
Meeting**

***For purpose of reviewing proposals for
contract services for licensing system.***

**Tuesday, March 4, 2014
12:00 p.m.**

The meeting will be available for public attendance and participation in the Robert E. Lee Building, Suite 402, located at 239 North Lamar Street in Jackson, MS.