

Minutes of Special Called Teleconference Meeting

Mississippi State Board of Examiners for Licensed Professional Counselors
December 21, 2012

Board Members Present by Teleconference:

Lela Weems, Chair
Glenn Waller, Vice Chair
Kenisha Gordon
Walter Frazier

Legal Counsel Present at physical location:

Margarette Meeks, Attorney General's Office

Other Present at physical location:

Mark Johnson, State Auditor's Office

Call to Order

The special called teleconference meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors was called to order by Board Chair Lela Weems at 1:04 p.m. Roll call of board members was taken and all were present. The physical location for the meeting was the 11th floor conference room, located at 550 High Street, Walter Sillers Building, in Jackson, Mississippi.

Board Operations

Weems called on Mark Johnson, of the Technical Assistance Division of the State Auditor's Office. Mr. Johnson explained the Board's annual appropriations bill, budget and financial position.

Board discussed contracting with Cornerstone Consulting (Denise DeRosette). Upon motion by Waller, seconded by Gordon and unanimously passed, the Board approved contract with Cornerstone Consulting for 30 days at an hourly rate of \$85 not to exceed total amount of \$3,500.00.

Following discussion, upon motion by Gordon, seconded by Waller and unanimously passed, the Board will contract with the Bureau of Buildings to lease state office space in the Robert E. Lee Building beginning February 1, 2013 for a 12-month term; designate Frazier as Board contact for finalizing office floor layout with Board members to submit suggestions by December 26, 2012. The Board tabled the office furnishings for a later meeting.

Upon motion by Frazier, seconded by Waller and unanimously passed, the Board approved the rental of a post office box in Jackson and the forwarding of Board mail from the Yazoo City post office box to the new box.

Upon motion by Waller, seconded by Frazier and unanimously passed, the Board approved the payment of expenses for legal counsel and Board chair to attend the AASCB 2013 Convention in New Orleans, LA.

Upon motion by Frazier, seconded by Waller and unanimously passed, the Board designated its officers as the security contacts for SAAS, SPARHS and MERLIN.

Upon motion by Waller, seconded by Gordon and unanimously passed, the Board approved granting access to Cornerstone Consulting for reviewing financial and related documents in the various systems maintained by the Department of Finance and Administration.

Upon motion by Gordon, seconded by Waller and unanimously passed, the Board approved the placement of a classified advertisement in the Clarion Ledger with the Sunday option for recruitment of an executive director. Advertisement to indicate cover letter and resume to be received by 5 p.m. cst on Monday, January 14, 2013 sent to the attention of legal counsel.

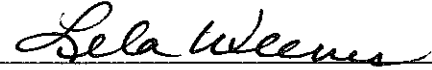
There being no further business, motion by Waller, seconded by Gordon and unanimously passed, the meeting was adjourned at 3:16 p.m.

Approved this the 26 day of January, 2013.

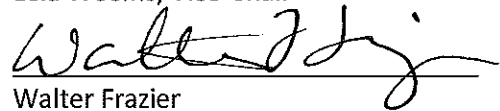


Glenn Waller, Chair

Kenisha Gordon, Secretary-Treasurer



Lela Weems, Vice-Chair


Walter Frazier