

# LPC Profile Management - Login Step 1

Web site URL <http://www.lpc.ms.gov/>

Click the Login button at the bottom of the menu to go to the login screen.



lpc.ms.gov  
**MISSISSIPPI**  
State Board of Examiners for Licensed Professional Counselors

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Today is: Wednesday, August 06, 2014

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**If you did not submit your renewal form prior to June 30, 2014 your license is now "Lapsed."**

Please complete the "Lapsed License Renewal Form" to reinstate your license to "Current" Status and submit appropriate fees and CE Reporting Forms to Board Office.

**2014 Biennial License Renewal**

2014 License renewal forms have been mailed out. Please be aware, however, that failure to receive this notification does not relinquish your responsibility for timely renewal. Renewal forms must be returned to the LPC Board office PRIOR to June 30, 2014, to remain Active Status.

Visit the "Forms" section (on the left) to find the Lapsed License Renewal Form and CE Reporting Form. NOTE: Board Qualified Supervisors must submit the appropriate renewal fee.

Click on the link above for details about requirements for CEHs or visit the "Frequently Asked Questions" section.

**Welcome to Mississippi Board of Examiners for Licensed Professional Counselors**

Welcome to the website of the Mississippi Board of Examiners for Licensed Professional Counselors. We hope that this site supplies you with all the information you need to become licensed or continue your licensure in the State of Mississippi.



## LPC Profile Management - Login Step 2

Enter your email address and password.

If you don't remember your password click the I don't remember my password link.

You will then enter your email address and your password will be emailed to you.

If this is your first time to login you will be required to change your temporary password.

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**Licensee Login**

Email :

Password :

 [I don't remember my password.](#)



By entering data into this web site your are agreeing to abide by the operating rules of the Mississippi State Board of Examiners for Licensed Professional Counselors and certifying that all information is accurate and correct to the best of your knowledge and belief.

Mississippi State Board of Examiners for Licensed Professional Counselors Website Disclaimer

239 North Lamar Street  
Suite 402  
Jackson, MS 39201  
Office: 601 359-1010  
Fax: 601 359-1030

Transparency Mississippi Management and Reporting System



## LPC Profile Management - Profile Overview

When you login you will be taken to your profile. Your profile shows your information that is stored in the LPC system.

- There are certain fields that you can use to update your information. (example: Home and Business Address, Phone Numbers, Email, Password)
- If you have met all the requirement for online renewal you can renew your license and pay your fees online.
- You can also add your picture to your profile.

The following screens will show you how to use your profile.



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State Board of Examiners for Licensed Professional Counselors

Today is: Friday, August 08, 2014



License No.: 5859  
Last Name: Test  
First Name: Jim  
Middle or MI: Henry  
Title: Dr.  
Suffix: Sr  
SSN: 968-53-5741  
DOB: 1992-07-01  
Designation:

Name(s) as shown on transcripts and/or exam records  
if different from what's to the left:

Password:

No file chosen

**General Registration**

## LPC Profile Management - Profile - Tabs - General Registration

The General Registration tab contains your home and business address, your phone numbers and email addresses. You can use this tab to update this information as it changes.

Below the contact section is shown your current license status, original issue date, current expiration date and BQS status. If any of this information needs to be update you must contact the LPC Board. If you are eligible to become a board qualified supervisor, below the BQS info will be the BQS Application button to fill out the application online.

Below that section is your Specialty Area information which you can update.

General Registration

Education

Notes And App Info

Complaints

Payments

Print Forms

Online Payments

General Registration

Home Address

Business Address

PREFERRED ADDRESS (Public): ☒ HOME ☐ BUSINESS

PREFERRED PHONE NUMBER: ☒ HOME ☐ BUSINESS ☐ CELL

BOARD CORRESPONDENCE: ☐ HOME ☐ BUSINESS

Address

88 High lane

Address 2

City, St Zip

Birmingham

Mississippi

39056

Phone

(205) 555-8888

Cell Phone

(205) 555-8888

Email

home@pamnoelstudio.com

Home Fax:

(601) 555-2222

County

CHOCTAW

Employer

Address

92 Some St

Address 2

City, St Zip

Clinton

California

25987

Phone:

(205) 555-8888

FAX:

(205) 408-5207

Business Email:

mybusiness@u.com

Employment Type

Employment Desc.

Registration Information

Status

APP

Original Issue Date

Expiration Date

Specialty Area:

Heads, knees and toes

BQS

☐ Yes ☐ No

BQS No.

BQS Date

BQS Application

Save Changes

# LPC Profile Management - Profile - Tabs - BQS Application


When you click the BQS application button you will be taken to the application screen. Information that is in your profile will be prepopulated. Fill out the remainder of the form and click submit.

Years of Clinical Practice: <input type="text"/>			
Areas of Specialty: Heads, knees and toes			
Other licenses or certifications (provide copies):			
License/Certificate #:	Date Issued:	Expiration Date:	
#1. <input type="text"/>	<input type="text"/>	<input type="text"/>	
#2. <input type="text"/>	<input type="text"/>	<input type="text"/>	
#3. <input type="text"/>	<input type="text"/>	<input type="text"/>	
#4. <input type="text"/>	<input type="text"/>	<input type="text"/>	
Has your license in Mississippi or another state ever been subject to any type of discipline, i.e. probation, suspension, revocation, etc: <input type="radio"/> Yes <input type="radio"/> No			
If yes the explain:			
<div></div>			
Education/Training:			
Degree	Date Degree	Major	Institution Name and Location
Earned	Earned		
Ph.D.	2014-07-01	clinical	USA 25 south st Mobile, KY 39232
Indicate Option to meet Qualified Supervisor requirements:			
<input type="radio"/> Option 1 (Graduate coursework)			
<input type="radio"/> Option 2(professional training)			
<input type="radio"/> Option 3 (ACS)			
Current Resume/Vita: <input type="radio"/> Hardcopy <input type="radio"/> Electronically			
If electronic, upload file <input type="button" value="Choose File"/> No file chosen			
Professional Organization Memberships (list name and membership number):			
<div></div>			
Attestation:			
By submitting this application for Qualified Supervisor, I agree to:			
a) fulfill the continuing education requirements for supervisors;			
b) abide by the current ACA Code of Ethics; and			
c) abide by the Mississippi supervision requirements.			

# LPC Profile Management - Profile - Tabs - BQS Application

After you submit your online form you will be taken to the screen below.

1. You may print a copy of the application for your file.
2. Continue to the online payment system to make your payment.
3. Return to your profile



Today is: Wednesday, August 20, 2014

**Your application is complete. A notification email has been sent to the board.**

[Return to Profile](#) [Print Application](#) [Continue to Online Payment](#)

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